<<Name of Appointee>> <<Address>> <<Address>> <<Post Code>>

[Print on Company'

Ap

<<Date>>

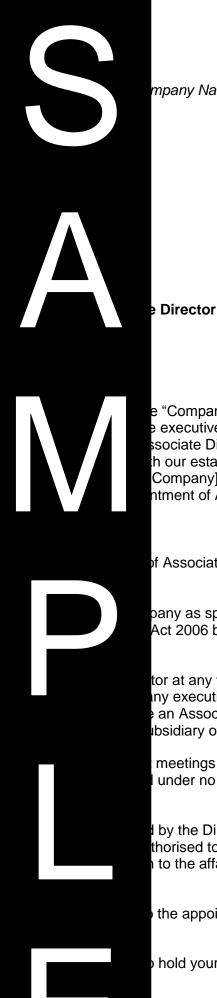
Dear <<Name of Appointee>>,

The Board of Directors of <<Comp create a new office of Associate D I am pleased to say that you have to become an Associate Director d extra responsibility to those of a ce appropriate wording relevant to the within the organisation in question

The basis of your appointment and terms set out below:-

- 1. You will not become a state Association of the Compan appointment.
- 2. You may be removed from although such removal wou hold. You would however no longer an employee of t
- 3. The Directors may invite ye although you will have no r be entitled to vote at any si
- 4. Your powers, duties and fu time but you will not otherw discharge any powers, duti except as determined by th
- 5. <<Include any other details Associate Director>>.

As an Associate Director you will d having the authority of a statutory



mpany Name and Address]

e "Company") [has resolved to e executives of the Company and sociate Director] **OR** [invites you h our established policy of giving Company] **OR** [<<insert ntment of Associate Director

of Associate Directors are on the

pany as specified in the Articles of Act 2006 by virtue of your

tor at any time by the directors iny executive office which you an Associate Director if you were ibsidiary of the Company.

meetings of the Directors under no circumstances will you

by the Directors from time to thorised to carry out, exercise or to the affairs of the Company

the appointment and role of the

hold yourself out as being or

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The Directors may from time to tim as an Associate Director but you v remuneration in excess of that to v employment by the Company.

Yours sincerely,

For and on behalf of <<Name of C

<<Name of Director>>



ation in respect of your services y right or entitlement to ed under the terms of your