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Directors  
<< Name of Company >> Limited/  
<<Address>>  
<<Address>>

To the Directors

**Appointment of Alternate Director**

I hereby appoint << Name >> of << service address >> to act as my alternate to be held on << Date >> and at << place >> that the alternate is to cover as well as under [Article 65 of Table A which provides] paragraph of Articles of Association of the company failing him/her << Name >> of << service address >> [at the meeting of directors OR [state the period of absence or absence]]. This appointment is [paragraph << number of paragraphs >> of] the

.....  
<<Name and Title of Appointor>>

Dated << Date >>

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