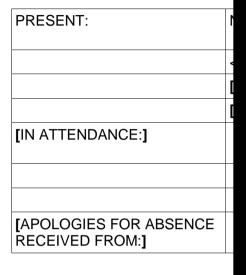
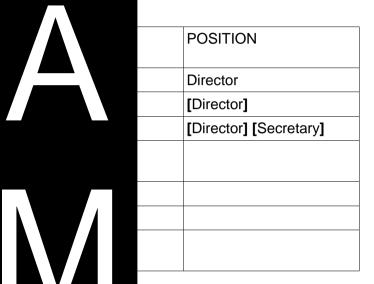
<<(Company numl

TED tion Number>>)

[Minutes of a meeting of the board <<Company Name>> Limited (the <<Time>>. itions of the sole director] of ocation>> on <<Date>> at





[1. CHAIRMAN

It was resolved that <<Name>> wo <<Name>> took the chair of the m

[2. NOTICE AND QUORUM

The chairman reported that sufficient quorum was present. The chairman

[3. DECLARATIONS OF INTERES

Each director present at the meeting have any] direct or indirect interest at the meeting which they were received and the Company's articles of the

[4. PURPOSE OF THE MEETING

The Chairman declared that, the d affairs of the Company that it woul from the commencement of a wind meeting of the Company at which into creditors' voluntary liquidation nan of the Company and

had been duly given and that a ng was open.]

n OR [confirmed that they did not ments that were to be considered tion 177 of the Companies Act

e opinion upon full inquiry into the ebts in full within twelve months e meeting was to hold a general posed that the Company enter under section 84(1)(c) of the

has one director who is not resigning

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Paragraphs 1 to 4 and 9 are not rebecause there will not be a meetin

Insolvency Act 1986.]

5. DOCUMENT [PRODUCED TO DIRECTOR]

The following document was [prod

a) Draft notice of a general m

Special resolution

1. THAT it has been p cannot, by reason of its liak wind up the same, and acc

Ordinary resolution

2. THAT, subject to ar referred to at paragraph 1 a Firm>> ("the Liquidator") be winding up the Company.

6. BOARD RESOLUTIONS

After consideration of the matters WAS RESOLVED:

- THAT it would be in the be voluntary liquidation;
- b) THAT the draft notice of ge OR <<Name>> be instructed considering and, if thought therein and for the purpose
- c) THAT, on the condition tha Secretary] **OR** <<Name>> liquidation in the Gazette w
- d) THAT, on the condition tha held in the 14 days after pa sent to the creditors at leas prepare a statement of affa of Director>> to attend and

7. ADJOURNMENT

- (a) [The meeting was] **OR** the company could be
- (b) [The meeting was reco director noted after the special resolutions had



[considered]:

owing resolutions:

of this meeting that the Company ess, and that it is advisable to be wound up voluntarily.

assing of the Special Resolution ator>> <<Name of Liquidator's liquidator for the purpose of

(1) of the Companies Act 2006, IT

ny to enter into a creditors'

ed and [the Company Secretary]
meeting for the purpose of
and special resolutions in the form
by the chairman and approved;
passed, [the Company
notice of the creditors' voluntary
ral meeting;

passed, a meeting of creditors be ion. Notice of the meeting will be ing. Also, the directors will e meeting, and appoint << Name g.

rned so that a general meeting of special resolutions passed.

an reported] **OR** [The sole above] that the ordinary and meeting.

8. FILING

The [chairman] **OR** [sole director] a copy of the ordinary and special general meeting.

[9. CLOSE

There was no further business and closed.]

[Chairman] OR [Sole Director]

S

Secretary] **OR** <<Name>> to file s House within 15 days of the

declared that the meeting was