

Chairman's Script
to be held

of the Company
< Date >>

<< Name >> in the Chair.

1. The Chairman to say:

*"Ladies and Gentlemen, the
General Meeting is 2 mem
are at least 2 shareholders
inform you that of the proxy*

*today. The quorum for this
ent in person or by proxy. There
declare the meeting open. I would
e as follows:-*

*Resolution 1: << Number >
Resolution 2: << Number >
Resolution 3: << Number >
Resolution 4: << Number >*

*>> against
>> against
>> against
>> against"*

2. The Chairman to say:

*"The [Circular containing th
for the statutory period and
will take the Notice as read*

*Meeting has been in your hands
ble here. With your permission I*

3. The Chairman to say:

*"There will be an opportuni
should ask you to refrain fr
agenda is Resolution 1, as
and with your permission I
1, and I call upon << Name*

*the end of this meeting and I
his time. The first item on the
ber >> of the [Notice/Circular],
as read. I now propose Resolution
ution."*

<< Name >> to say:

"I have pleasure in second

The Chairman to say:

*"May I now call upon you b
Resolution [Pause] thank y*

*icate first those in support of the
t [Pause] thank you."*

If there is a show of

resolution the Chairman to say:

"I now declare the Resoluti

If there is a majority
Chairman to say:

on the show of hands the

*"The Resolution has not be
for a poll to take place."*

ly I shall in due course be calling

4. The Chairman to say:

"The next item on the agenda is the [Notice/Circular], and we now propose Resolution 2,

<< Name >> to say:

"I have pleasure in second"

The Chairman to say:

*"May I now call upon you b
Resolution [Pause] thank y*

If there is a show of

"I now declare the Resolution

If there is a majority
Chairman to say:

"The Resolution has not been passed yet, so there is no need for a poll to take place."

5. The Chairman to say:

"The next item on the agenda

6. If any Resolutions have not

"I am now calling a poll in this meeting. I would remind you that the returned will ensure that all agree otherwise I shall now [<< Name >>] to arrange for adjourn the meeting so that

Poll count

"I would now like to announ

Resolution 1: votes in favor of 100
Resolution 2: votes in favor of 100
[Resolution 3: votes in favor of 100
[Resolution 4: votes in favor of 100

8. The Chairman to say:

"Ladies and Gentlemen I will not take the basis that a question arises from previously."

"A number of shareholders written questions first."

9. When there are no further

...t out on page << Number >> of
...take the Resolution as read. I
...e >> to second the Resolution."

icate first those in support of the
t [Pause] thank you."

resolution the Chairman to say:

on the show of hands the

gly I shall in due course be calling

as above]

man to say:

s which were not passed at this
that the proxies which have been
I be passed and unless all of you
and would ask [the Registrars] **OR**
distributed. I would now like to
ed."

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against << Number >>  
against << Number >>  
against << Number >>]  
against << Number >>”]
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the General Meeting closed on
now continue as I indicated

questions. I shall deal with these

to say:

“Ladies and Gentlemen I w the meeting closed.”

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A
M
P
L
E