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NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting of the Company will be held at << Location >> on << Date >> at << Time >> on << Day >> at least 21 days after the notice >> and for the following purposes.

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ORDINARY BUSINESS

- 1. To receive and adopt the report of the directors and the audited accounts for the year ended << Year >>.
- 2. To re-appoint << Name of Auditor >> as auditor of the Company.
- 3. To authorise the directors to appoint << Name of Auditor >> as the auditors.

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SPECIAL RESOLUTIONS

<< Insert Details >>

By order of the Board.

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Secretary

Date: << >>

Registered Office: << >>

NOTE:

A member entitled to attend and vote at the meeting is entitled to exercise all or any of his/her rights to attend, speak and vote at the meeting by proxy. A proxy need not be a member of the Company.

A member may appoint more than one proxy to attend and vote at the meeting provided that each proxy is appointed to exercise the rights of a particular share or shares held by him/her or to a different £10, or multiple of £10, of the nominal value of the share or shares held by him/her.

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