

[Print on landlord's letterhead or insert address]

<<Addressee's Name>>

<<Address>>

<<Address>>

<<Post Code>>

<<Date>>

Dear Sir/Madam,

Application for residential occupation of proposed tenant(s)>>
Request for [current][previous] landlord

<<Name(s) of proposed contract-holder(s)>> enter into a tenancy of premises owned by me/us. He has/she has/they have been] **OR** [your company has been] his/her/their landlord of <<address>>

I should be grateful if you would complete the following:

- the length of time that <<name(s) of proposed contract-holder(s)>> has/have been your contract-holder(s);
- the level of rent payable;
- that rent has been paid or not (please provide details of the rent payment history);
- that there has been subs let in respect of the covenants of the occupation of the premises (or, if there has not, please provide details of any breaches).

<<Name(s) of proposed contract-holder(s)>> to your providing this information appears below.

Many thanks for your assistance.

Yours faithfully,

On behalf of <<name of landlord>>

CONSENT

I, << name of landlord>>, of <<proposed contract-holder(s)>> consent to the addressee providing a reference on me to:

	<<Landlord's Name>> <<Landlord's Address>>		

This is to enable the contract. I understand that I can withdraw this consent at any time by email to <<Landlord's email address>> or by telephone to <<Landlord's telephone number>>. I also understand that I cannot be evicted from the property without a valid reason unless satisfactory references are obtained relating to my suitability for an occupation contract unless satisfactory references are obtained relating to my payment history as a contract-holder.

Signed by _____
contract-holder

to consider my suitability for an occupation contract unless satisfactory references are obtained relating to my payment history as a contract-holder.

_____	Date	<< >>
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