[Insert address of the

To: The Attorney[s] <<Full Name of Attorney>> <<Ad <<Address of the Attorney>>]

1<<Date>>

Dear <<Full Name of Attorney>> [

We, <<Name of Company that g Power of Attorney dated <<Date> attorney[s]. You have the original I POA) but we are enclosing a copy original readily available for any re

The Company revoked the POA I original of that Deed of Revocatio gives you notice that with effect fro you cease to have power of attorn

[[I] **OR** [My colleague <<Insert you][and][emailed] you on the dat from that date, the Company had r

Accordingly, if you have not al Company's revocation of the Poursuant to the POA.

Would you now as soon as possik the enclosed copy of this letter to (including the enclosed one) which

[We are sending a copy of this lett interested parties]<sup>4</sup> who will or m relation to those matters covered to

Thank you.

Yours faithfully,

For and on behalf of <<Name of C

(D

Enc: Copy POA Copy of this letter Original Deed of Revocation

<sup>&</sup>lt;sup>3</sup> If the wording above as to having spoken or e <sup>4</sup>For example, the Attorney might (on behalf or have dealt with the grantor's bank.



e Power of Attorney ]

[and <<Full Name of Attorney>>

## ney>>],

Company") refer to the Deed of he Company appointed you as its you following the signature of that ce or in case you do not have the

ed <<Date>> and we enclose the Company. The Company hereby of Revocation and as set out in it, v.

pr/Senior Employee>>] spoke to ation to inform you that with effect

are not already aware<sup>3</sup> of the liately cease to take any steps

n to me on behalf of the Company POA and any copies of the POA

s an interested third party] **OR [**as e POA when dealing with you in he POA.]

POA>>

te should be the same as the date of the Deed

brackets will not be needed. gotiated/signed a contract with a third party or

<sup>&</sup>lt;sup>1</sup> This letter should be dated with the date it is of Revocation.

<sup>&</sup>lt;sup>2</sup> See note 1 above.