

Site Address	Your Street, A	
Precise Location	Ground and 1 st	or/exterior works

Start Date	1 st September	End Date	12 th September
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BRIEF DESCRIPTION OF THE WORKS

Painting and decorating works to interior

SEQUENCE OF OPERATIONS:

Scaffolders to be erected by others to all towers to be used for short term works

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	Hand and Pow
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PPE required <i>Delete and/or add as appropriate:</i>	Safety footwear Gloves
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Materials to be used	Paint, filler
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Operatives required	Painters
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Specific Training needed – give details	Manual handling Machine/tools Trade training
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Permits to Work needed <i>Delete and/or add as appropriate:</i>	Na
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Machinery Shutdown and Lock-Off Procedures	Na
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Is Electricity needed	Na
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Mobile Phone use – any Restricted Areas	No
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Means of protection to other people <i>Delete and/or add as appropriate:</i>	No one to be p	Working area
Site Access and Egress	Via main entra	
Access to Works Area	Pedestrian acc	
Means of Access to Height <i>Delete and/or add as appropriate:</i>	Via mobile tow	to be used for short-term use only
Fall Prevention Measures	Scaffold or mo	by competent persons. Operatives to
COSHH Assessment Carried Out	Na	
Suitable Welfare Arrangements – give details	Site office	
Traffic Management in Place	Na	
First Aid Cover – give details	See site office	
Accident Procedures – give details	See site office	
Overhead Power Cables – are goalposts in place	Na	
Noise Issues	Na	
Dust Control	Na	
Vibration Control	Na	

SAMPLE

Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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ISSUED TO:

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