<<NAN

[Charity registrati

Minutes of a meeting of the Trust (the "Charity") held at <<Location>

PRESENT:	i
	١.
	I
[IN ATTENDANCE:]	I
[APOLOGIES FOR ABSENCE RECEIVED FROM:]	

1. CHAIRMAN

It was resolved that <<Name>> <<Name>> took the chair of the m

2. NOTICE AND QUORUM

The chairman reported that suffic quorum was presentⁱⁱ. The chairma

3. DECLARATIONS OF INTERES

Each Trustee present at the meeting have any direct or indirect interest at the meeting which they were Constitution.

4. PURPOSE OF THE MEETING

The chairman reported that the p Trustees (the Committee) to which and decisions for the purposes of

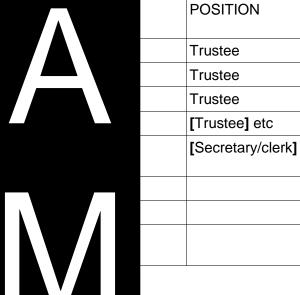
5. APPOINTMENT OF COMMITTI

The chairman noted that Clause [7 Trustees' decisions to a committee



UST>> gistration No.>>]

t known as <<Trust's full name>> e>>.



chairman of the Trustees and

g had been duly given and that a ting was open.

y] OR [confirmed that they did not ements that were to be considered by Clause [19] of the Charity's

as to appoint a committee of the to delegate certain of its powers

ution permits the delegation of the pmmittee would be made up of

f Charitable Trust.

<<Insert name of Trustee to be a r to be a member of the Committee:

[The chairman then reported thativ

- the Committee must ac established for regulating t
- the authority of the Comm being <<insert relevant det

6. RESOLUTION

IT WAS THEREFORE RESOLVE

The Committee be formed and that to fulfil the purpose for which the and to do all such acts and things its purpose [until such date as its a

7. CLOSE

There was no further business a closed.

.....

Chairman

ⁱ List names of all trustees present. There must

e>> and <<Insert name of Trustee ersⁱⁱⁱ).

<<the terms and conditions>> ttee by the Charity Trustees; and

ce the purpose of the Committee

rs be appointed to the Committee rmed as set out in these minutes lers necessary or desirable to fulfil

n declared that the meeting was

present to constitute a quorum.

on the Simply-Docs website is one third of the ided in that Clause) whichever is greater.

ly be more, in particular where there are more

a long stop date, these should be stated here.



ii The minimum number specified in Clause 17 total number of trustees at the time of this meet iii The minimum number of members of the C

than, say, five Trustees.

iv If it is proposed that the Committee will be su