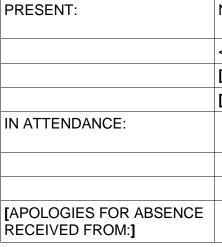
(Company nu

TED tration No.>>)

Minutes of a general meeting of th held at <<Location>> on <<Date>>

ny Name>>Limited (Company)



The Chair declared the meeting or

The Chair explained that the reduc permissible pursuant to section 61 carried out in the same way as a s Act 2006, provided thatit is approv Statement.

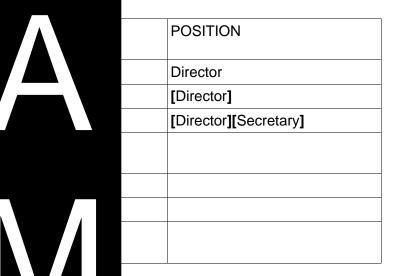
There was produced to the meetin section 643 of the Companies Act the shareholders when they voted

## **Special Resolution**

That the share premium account d £<<amount>> to £<<amount>> a reduced be [credited to a reserve] the amount of the share premium <<name(s) of shareholders>>].

It was proposed by <<Name>>, se [unanimously agreedby those pres their duly appointed proxies) who, special resolution should be passe

There was no further business and at <<Time>>.



e share premium account is anies Act 2006 and should be rsuant to 641 of the Companies and is supported by a Solvency

satisfying the requirements of statement was made available to nand throughout the meeting.

ER[reduced by £<<amount>> from the share premium account is so shareholders>>**10R[**cancelled and [credited to a reserve] [repaid to

nd on a show of hands ss than 75% of the members (or oted at the meeting that the

ared that the meeting was closed