

NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting of the Company shall be held at << Location >> and shall be held virtually by electronic means (a hybrid meeting) in accordance with the provisions of the Companies Act 2006 and the Company's Articles of Association, on << Date at least 21 days after the notice >> at << Time >> and for the following purposes:

both at << Location >> and shall be held virtually by electronic means (a hybrid meeting) in accordance with the provisions of the Companies Act 2006 and the Company's Articles of Association, on << Date at least 21 days after the notice >> at << Time >> and for the following purposes:

ORDINARY BUSINESS

1. To receive and adopt the resolution in respect of the audited accounts for the year ended << Year >>.
2. To re-appoint << Name of Auditor >> as the auditors of the Company.
3. To authorise the directors to appoint or re-appoint the auditors.
4. << Other >>

SPECIAL RESOLUTIONS

<< Insert Details >>

By order of the Board.

.....
Secretary

Date: << >>

Registered Office: << >>

NOTE:

All rights to attend, speak and vote at the meeting shall be in accordance with the Companies Act 2006 and the Company's Articles of Association.

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The quorum of the meeting is formed by those shareholders attending the meeting virtually.

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Shareholders are able to vote in person at the meeting at << Location >>, or attend the meeting virtually.

Shareholders are able to vote in person at the meeting by either attending the meeting at << Location >> and voting electronically.

A member may appoint a proxy to attend the meeting of the Company. A proxy must be appointed by a member of the Company. The proxy must be appointed as proxy. The proxy must be appointed as proxy. The proxy must be appointed as proxy.

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Company strongly encourages
the Chairperson as proxy.

A member may appoint more than
proxy is appointed to exercise the
him/her or to a different £10, or mu

end in person and to appoint

a meeting provided that each
ent share or shares held by
d by him/her.

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