

[<<Insert Company Name>> the "Company")

<<Insert Date>>

Dear Sirs,

**Proposed Written Resolution of the Company's Articles of Association**

The Company proposes to [amend/replace] the Company's Articles of Association of Part 13 of the Companies Act 2006 to [amend/replace] the Company's

the Company's Articles of

association. Pursuant to Chapter 2 of the Companies Act 2006, the company propose that the resolution be passed as a written resolution.

In accordance with section 502(1) of the Companies Act 2006, we enclose a copy of the written resolution [and all accompanying documents] to the eligible members of the Company on <<Insert Date>>.

6, we enclose a copy of the written resolution and all accompanying documents to the eligible members of the Company on

We also enclose a note explaining the proposed amendments to the articles of association and a copy of the amended articles of association.

to the articles of association and a copy of the amended articles of association.

Please let us know if you have any queries.

Yours faithfully,

.....  
For and on behalf of<sup>1</sup>:  
<<Insert Company Name Limited>>

<sup>1</sup> The notice should be signed by a director or secretary of the company.