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<<NAME OF
TO A ST
>> A TUTOR>>
SE OF 18

THIS AGREEMENT is dated

day of

BETWEEN:

- (1) <<Name of Tutoring Company registered in <<Country of Registration>> under number <<Registration Number>> whose registered office and place of business is <<Address>> (referred to below as the "Company") which is to provide Tuition Sessions to the Student; and
- (2) <<Name of Parent/Guardian of the Student who is of age of 18>> of <<Address>> who is the Parent or Guardian (referred to below as the "Parent/Guardian" or "You") of the Student whose name is <<Name of Student under 18>>

1. Definitions and Interpretation

1.1 In this Agreement unless otherwise requires, the following expressions have the following meanings:

"Business" means any trade, craft, or profession carried on by an individual or an organisation;

"Consumer" means a person defined by the Consumer Rights Act 2015 who enters into this Agreement means the Student who receives or uses Tuition Sessions for personal use and for purposes wholly unrelated to the purposes of any Business;

"Fee" means the charge for each Tuition Session (including any travelling time to Your Premises) payable under this Agreement is £<<insert amount>> per hour or as otherwise agreed;

"Our Premises" means where We provide any Tuition Session at Our premises at [Our above address] but in Clause 2.17 it means the premises defined in the Regulations;

"Parent/Guardian" means the Parent or Guardian of the Student;

"Regulations" means the Consumer Contracts (Information, Cancellation and Remedies) Regulations 2013;

"Student" means an individual under the age of 18 who is to receive Tuition Sessions;

"the Subject/s" means the name of school subject/s to be taught by the Tutor;

"Tuition Session" means a period of Tuition for a period of <<insert number of hours>> or any other period that We agree on in writing, the length of one or more particular Tuition Sessions to be provided to the Student in the Subject;

"Tutor" means including any person/s whose name/s are listed in the schedule, engaged by the Company to provide any Session/s on its behalf to the Student;

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“Us/We/Our”

“You/Your”

“Your Premises”

rdian; and

address in the case of any Tuition
agreed with You to provide to the
\$.

1.2 Unless the context

reference in this Agreement to:

1.2.1 “this Agree

s Agreement; [and]

1.2.2 a “Clause o
this Agree

nance to a Clause or sub-Clause of

1.2.3 [the Schedu
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this Agreement and it will form part

1.3 The headings used
affect the interpreta

for convenience only and shall not

1.4 Any reference to “V
permits or requires
pursuant to this Agr

the “Company” is, where the context
acting on behalf of the Company

1.5 Words signifying th
and

include the plural and vice versa;

1.6 References to any g

other gender.

2. Booking, Timing and Car

essions, and Consumer Rights

2.1 Any time/date slot
advise You of any
guarantee that par
booking as follows.

is subject to availability. We will
able but We will not reserve or
less and until it becomes a firm

2.2 If You ask to book
particular date/time
particular date/time
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acceptance of it bu
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eries of Tuition Sessions for any
will be Your offer to book that
y requested booking will be in Our
equested booking will be Our
m booking if and when it becomes
ause 2.3 below.

2.3 If and when We ac
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for it/them, there v
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except as follows.

essage] [email] [letter]) Your offer
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yment (but not any sooner) be a
r the Tuition Session concerned,

2.4 If We specifically a
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for at the beginning
time We accept a b
time that We accep

y one or more particular Tuition
particular Tuition Session may be paid
rather than being paid for at the
e a binding contract for it from the

2.5 Unless We agree d
a regular series of
typically 10 but it m
or more sessions o
the length of a sch
advise You of av

ession must be booked as part of
series will be for <<insert number,
where a new student attends one
nber of sessions takes account of
r day, time, and location. We will
before You offer to book them.

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[Discounts are available for at least at least <<insert number, e.g 4>> Tuition Sessions. Clause 3.]

2.6 During the period of an additional series of Tuition Sessions may be booked as a substitute booking may be made either before, after, or during the Tuition Sessions. The additional series may begin (with or without a break) or other holiday or other break) at any time after the end of the first series. One or more further subsequent series may be booked.

2.7 Where the Student has not received any tuition from Us in the Subject, We may accept a Tuition Session as a trial so that the Student can decide whether to continue with Tuition Sessions with Us in that Subject.

2.8 Where You pay for Tuition Sessions in advance, but You do not attend any of them, You must subsequently book a time/date for a Tuition Session within the <<insert period e.g. 10>> week period after the Tuition Session paid for by You. Any Tuition Session time/date falling within that <<insert period e.g. 10>> week period cannot be taken and the Fee You have made for it. We will not refund the Fee for that time/date for it which falls within the <<insert period e.g. 10>> week period. Clause 2.8>> week period.

2.9 When You book and pay for Tuition Sessions in advance for them, We will be entitled to keep the Fee as payment as set out in sub-Clauses 2.11 or 2.12 below. You may book any such Tuition Session/s without giving Us such prior notice as may be required by this Agreement to be given, as set out in Clause 2.

2.10 If the Student arrives for any Tuition Session later than its scheduled start time at Your Premises the Student will not be permitted to extend the length of the Tuition Session unless We specifically agree to do so.

2.11 We may treat a Tuition Session as cancelled by You if You do not arrive (or is not ready to start) more than [5] minutes after the scheduled start time of the Tuition Session or You tell Us at any time that You will not attend at all. If We treat the Tuition Session as cancelled, We may then (but We are not obliged to) give You the Fee for that Tuition Session. We may then (but We are not obliged to) give You that time and date for a substitute Tuition Session. Clause 2.12 below will then apply.

2.12 EITHER [You may for any reason cancel a Tuition Session (whether or not it is part of a series) without charge if You give Us at least [<<insert period e.g. 1,2,3,4,5 weeks>>] OR [<<insert period e.g. 1,2,3,4,5 more days>>] prior notice. In that event: either We will refund the Fee You paid in advance for that Tuition Session or, if You ask to rebook for a later substitute Tuition Session within the <<insert period e.g. 1,2,3,4>> week period after the end of the first Tuition Session and We are able to accept that requested substitute booking, We will refund to You the Fee as payment for the substitute Tuition Session.]

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Clause 2.12>> price
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that Tuition Session. We will be
cial loss from the Fee You paid in
all refund any balance to You.]

OR

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any reason, then [i
the cancellation.] C
in line two above>>
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Tuition Session and

may not cancel it without charge
session is at least <<insert number>>
if You cancel a Tuition Session for
if any, prior notice You give Us of
at least <<insert same number as
e will be entitled to charge You for
Your cancellation but that charge
d for that Tuition Session. We will
Fee You paid in advance for the
ance to You.]

Calculation of net f
for a Tuition Sessi
incurred or saved b

account of any time for preparation
y Us, any travel time and/or cost
fit element of the Fee.

2.13 If, due to exceptio
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You cancel a Tuition
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charge for late can
We agree to waive
obliged to do so o
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ding, but not limited to, illness,
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g Us at least <<insert any period,
ys/weeks>> prior notice], We will
etion decide whether to waive any
ttled to make under Clause 2.12. If
or more occasions, We will not be
ven if the circumstances are the

2.14 We may cancel a b
in the following circ

t any time before its time/date slot

2.14.1 There is no
Student (a
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able to Us to provide tuition for the
el to Your Premises) on the date

2.14.2 An event o
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8 below occurs and continues for
or

2.14.3 We find th
above).

sumer" (as defined in Clause 1

If We cancel a Tuit
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We will instead kee

mstances either We will refund to
e to Us for that Tuition Session or,
a later substitute Tuition Session
that requested substitute booking,
r the substitute Tuition Session.

2.15 We will use all rea
scheduled start tim
Tuition Session or
<<insert time perio
Student arrives for
of at least that time
You in full the Fee

start each Tuition Session at its
delayed by overrun of a previous
If a delay to the start is at least
if at any time before or after the
otify You that there will be a delay
tion Session and We will refund to
Session unless We agree to any

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request from You in which case We will refund the Tuition Session.

Session for another time/date in which case We will refund the payment for the rebooked Tuition Session.

2.16 We may immediately terminate Your Tuition Session if Our reasonable opinion is that You have breached this Agreement. You will not be refunded for any Tuition Sessions booked and paid for before the time of termination, and in any event We will refund the number of booked Tuition Sessions.

2.16 We may immediately terminate Your Tuition Session if the Student's conduct is in breach of this Agreement and it amounts to Your breach of this Agreement. You will not be refunded for a Tuition Session started before that time further Tuition Sessions booked and paid for before that time. We may cancel any or all of them before the start of the Tuition Session or within 48 hours after that time and We will refund You the Fees for the remaining Tuition Sessions in the series which We cancel.

2.17 Where the contract Terms and Regulations give You the right to cancel a Tuition Session, You may be in addition to the provisions of Clause 2. You may for any reason cancel a Tuition Session for any period after We accept the booking on a date which is not later than 14 days after You have expressly requested the Tuition Session and We will refund You the amount paid and You must pay the Tuition Fee for that Tuition Session and You must pay the Tuition Fee for any other Tuition Sessions booked by that booking before the time of cancellation. If You cancel a Tuition Session for which You have made any payment(s) before the time of cancellation, We will refund You the payment(s) within 14 days of the time of cancellation less the amount due for the Tuition Session(s) to be cancelled.

2.17 Where the contract Terms and Regulations give You the right to cancel a Tuition Session, You may be in addition to the provisions of this Clause 2. You may for any reason cancel a Tuition Session for any period after We accept the booking on a date which is not later than 14 days after You have expressly requested that Tuition Session and We will refund You the amount paid and You must pay the Tuition Fee for that Tuition Session and You may only pay the Tuition Fee for any other Tuition Sessions booked by that booking. If You request the cancellation of a Tuition Session, We will confirm this in any way convenient to You. If You cancel a Tuition Session for which You have made any payment(s) before the time of cancellation, We will refund the payment(s) to You within 14 days of the time of cancellation less the amount due for the Tuition Session(s) to be cancelled.

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3. Fees and Payment

3.1 You must pay the Tuition Fees in accordance with the provisions that We provide to the Student.

3.1 You must pay the Tuition Fees in accordance with the provisions that We fully and correctly provide to the Student.

3.2 [If at any one time You book a number of Tuition Sessions in advance (e.g. 4 or more Tuition Sessions), We will discount the standard Tuition Fee for each of those Tuition Sessions, in accordance with the amount which We may from time to time determine. <<insert amount which We may determine from time to time>>.]

3.2 [If at any one time You book a number, e.g. 4 or more Tuition Sessions (part of a longer series), We will discount the standard Tuition Fee for each of those Tuition Sessions, in accordance with the amount which We may from time to time determine. <<insert amount which We may determine from time to time>>.]

3.3 The amount of standard Tuition Fees may vary from time to time but We will try to give You as much notice as possible of any such changes, and in any event not less than 14 days before the time of any increase in Tuition Fees for bookings made after the time of any such increase. Any increase will only apply to Tuition Sessions booked after the time of any such increase; it will not apply to any Tuition Sessions booked before the time of any such increase.

3.3 The amount of standard Tuition Fees may vary from time to time but We will try to give You as much notice as possible of any such changes, and in any event not less than 14 days before the time of any increase in Tuition Fees for bookings made after the time of any such increase. Any increase will only apply to Tuition Sessions booked after the time of any such increase; it will not apply to any Tuition Sessions booked before the time of any such increase.

3.4 You may pay Us for Tuition Sessions by any of the following methods:

3.4 You may pay Us for Tuition Sessions by any of the following methods:

3.4.1 <<Insert method of payment>>

3.4.2 <<Insert Method of Payment>>

3.4.2 <<Insert Method of Payment>>

3.4.3 <<Insert method of payment>>

3.4.4 <<Insert method of payment>>

3.4.4 <<Insert Method of Payment - Bank Transfer>>

3.4.5 <<Insert Address for payment>>

3.5 All prices of Tuition Sessions from time to time are indicated in the Tuition Fees Schedule and are subject to change without notice.

3.5 All prices of Tuition Sessions from time to time are indicated in the Tuition Fees Schedule and are subject to change without notice. All prices of Tuition Sessions from time to time are indicated in the Tuition Fees Schedule and are subject to change without notice.

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4. Your Eligibility to require

4.1 We will only make T...
"Consumer" (as de...
Agreement will be...
"Consumer" in conr...

4.2 If at any time We fi...
to You cancel this...
and You will not th...
Sessions to the Stu...
any Tuition Sessio...
those Tuition Sessi...

Sessions under this Agreement

...e to the Student where You are a...
(ve), and Your signature of this...
confirmation that You will be a...
) by You for any Tuition Session.

...nsumer", We may without liability...
giving You a cancellation notice...
Us to provide any further Tuition...
ch cancellation You have paid for...
n, We will refund You the Fees for

5. Miscellaneous

The following, amongst oth...

...in the Schedule:

- 5.1 Attendance;
- 5.2 Punctuality;
- 5.3 Provision of items b...
- 5.4 Homework Assignm...
- 5.5 Our commitment, a...
provided on any da...
- 5.6 Parent/Guardian's i...
- 5.7 Examination entries

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6. Health and Safety [and] P

s and DBS

6.1 You give Us permis...

...or to teach the Student.

6.2 Where a Tuition S...
either be accompan...
You, or You must b...
each Tuition Sessio...
You or another res...
Tuition Session.

...Our Premises, the Student must...
er responsible adult nominated by...
mobile phone for the duration of...
ion takes place at Your Premises,
on Your Premises throughout the

6.3 We will not be res...
Premises other than

...ety of any minor at Our or Your

6.4 In the interests of th...
attends any Tuition...
Student which migh...

...You must inform Us before he/she...
al or other condition affecting the...
in relation to that Tuition Session.

6.5 If You do not tell U...
Clause 6.4 that We...
provide that or the...
Sessions booked a...
without notice, in w...
Tuition Session (or

...on of anything referred to in sub-...
, acting reasonably, decide not to...
on Session or any other Tuition...
ion Sessions as cancelled by You...
a charge to You for that cancelled...
e 2.12 above will then apply.

6.6 We will [on request

...ou book any Tuition Sessions:

6.6.1 At least [tw...
and ability

...es as to Our Tutor's knowledge of,
subject; and

6.6.2 Evidence o...
Tutors that

...Our Tutors. We confirm that any...
e following qualifications: [a <<e.g.

E

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BA, BSc, [degree>>]
teaching
Primary/Se
[also] hold
members
details>>].

m a UK University in [<<name of
] [or <<name of degree>> etc]], [a
the Tutors to teach in
and & Wales] [and the Tutors will
ional qualification/s and will be
onal body/ies/institute/s: <<insert

6.7 We will ensure that
Student, We recei
enhanced check fo
consider would ren
Tuition Session.

les the first Tuition Session to the
losure & Barring Service (DBS)
es not contain anything that We
inappropriate person to provide a

7. Rules

7.1 We do not perm
accompanying the s

or You/any responsible adult

7.1.1 smoke any

7.1.2 be accomp
in Clause 6

by any child, or, except as stated

7.1.3 bring any
dogs. If th
inform Us o

ises with the exception of guide
use of a guide dog, You should
is Agreement.

7.2 Students are not to
any audio/video rec
record a Tuition Se

ces in Tuition Sessions except for
agree may be used specifically to

7.3 You and the Stud
other materials unle
by Us.

photocopies of any text books or
o copying any materials produced

7.4 If You or the Stud
cancel the Tuition S

y of these requirements, We may
r any refund or other amount.

8. Events Beyond Our Reas

8.1 We will not be liab
under this Agreen
control, including ill
of available facilitie
taken by a governm
dissimilar event or c

ay in performing Our obligations
cause beyond Our reasonable
Our other relevant personnel, lack
suppliers, any law or any action
act of god, or any other similar or
nd Our control.

8.2 If any event describ
affect Our perform
inform You as so
suspended and an
accordingly. We wil
any new dates, tim
may, without liabilit
place due to that ev
to Us for the cancel

1 occurs that is likely to adversely
under the contract, We will try to
ossible, Our obligations will be
are bound by will be extended
event is over and provide details of
tion Sessions as necessary. You
tion Session(s) which do not take
n full the Fees that You have paid

9. Limitation of Liability

9.1 We will be respons
Student may suffer

e loss or damage that You or the
utor's breach of this Agreement or

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as a result of Our d
is an obvious conse
contemplated by Yo
not be responsible

loss or damage is foreseeable if it
or's breach or negligence or if it is
contract with You is created. We will
that is not foreseeable.

9.2 We provide all Tuit
We will not be lia
business, interrupti

personal and private use/purposes.
ent for any loss of profit, loss of
loss of business opportunity.

9.3 Whilst We will use
satisfactory progres
various factors, inc
Sessions, homewo
the Student's aptitu
make no warranty
about (including pa
part in any Tuiti
assignments as a
progress.

to ensure that the Student makes
student to student depending on
number and frequency of Tuition
or completed by the Student, and
s cannot be guaranteed, and We
ny particular result will be brought
as a result of the Student taking
particular, carrying out homework
prerequisite of making satisfactory

9.4 If You or the Stude
do not undertake t
Their loss or dama
such loss or dama
Tutor. We will not
Student's personal
Our Premises eve
place at Our prem
therefore advise Yo
Our Premises.

belongings on to Our Premises, We
provide any storage place for them.
e Student's own risk except where
rate or negligent act by Us or a
loss or damage to Your or the
ny other student, guest or visitor to
dent leave or store them in any
suggest or ask You to use. We
bring any valuable belongings to

9.5 If a Tuition Sessio
keep Your Premise
household effects
them will be at Yo
damage is due to a

premises, We do not undertake to
/another's personal belongings or
or secure. Loss of or damage to
n risk except where such loss or
t act by Us or a Tutor.

9.6 Nothing in this Agre
death or personal
fraudulent misrep

will exclude or limit Our liability for
r a Tutor's negligence or fraud or

9.7 Furthermore, if You
2015, or You and t
consumer protectio
will exclude, limit,
obligations to You
or Our liability to Yo

defined by the Consumer Rights Act
ers for the purposes of any other
this Agreement is intended to or
se affect any of Our duties or
r the Student's rights or remedies,

9.7.1 the Consum

9.7.2 the Regulat

9.7.3 the Consum

9.7.4 any other co

as that legislation is

For more details of
local Citizens' Advic

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ation,
me.

legal rights, please refer to Your
ndard Office.

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10. Status and Authority of Tutors

- 10.1 No Tutor is authorised to enter into this Agreement on Our behalf. Only [one of] Our directors [or who is also a Tutor] may validly do so.
- 10.2 If any Tutor in their own behalf agrees or arranges to provide, or does provide, Tuition Sessions for the Student for You, We will not be responsible or liable for the consequences of the commission of that Tutor in relation to any such agreement.
- 10.3 We will be responsible for the consequences of a Tutor's acts or omissions as set out in Clause 9.
- 10.4 Your contract for a Tuition Session will be with Us and not with the Tutor.
- 10.5 Each of Our Tutors is either [a self-employed individual or is Our employee] OR [a self-employed individual who is not employed by Us] OR [Our employee who is not employed by Us] with Tuition Sessions.

is Agreement on Our behalf. Only [one of] Our directors [or who is also a Tutor] may validly do so.

own behalf agrees or arranges to provide, or does provide, Tuition Sessions for the Student for You, We will not be responsible or liable for the consequences of the commission of that Tutor in relation to any such agreement.

a Tutor's acts or omissions as set out in Clause 9.

be provided under this Agreement

ed individual or is Our employee] OR [a self-employed individual who is not employed by Us] OR [Our employee who is not employed by Us] with Tuition Sessions.

11. Changes to Terms and Conditions

We may from time to time change the terms and conditions of this Agreement without giving You notice, and We will make reasonable endeavours to inform You of any such change as soon as is reasonably practicable.

ment

nd conditions of this Agreement and We will make reasonable endeavours to inform You of any such change as soon as is reasonably practicable.

12. How We use Your and the Student's Information (Data Protection)

For complete details of Our use of Your and the Student's personal data including, but not limited to, the legal basis or bases for use, the purposes for which we use the data, how to exercise them, and personal data protection rights, please refer to Our Privacy Notice [available at <location>] OR [attached in the Schedule].

formation (Data Protection)

storage, and retention of personal data, the purposes for which personal data is used, the legal basis or bases for use, and the Student's rights and how to exercise them (where applicable), please refer to Our Privacy Notice [available at <location>] OR [attached in the Schedule].

13. Regulations

We are required by the Financial Conduct Authority to make certain information available to You as a Consumer before We make a booking for a Tuition Session. The information in the context of the transaction is made available to You to see if You wish to make a booking. Your request to make a booking will be part of the Regulations, be part of the Regulations.

at certain information is given or made available to You (i.e. before we make My contract with You (i.e. before we make a booking for a Tuition Session) information is already apparent from the information itself either in this Agreement or in the information made available to You before We accept Your request to make a booking. Your request to make a booking will, as required by the Regulations, be part of the Regulations.

14. Information

- 14.1 all of the information that We use in connection with the Tuition Sessions; and
- 14.2 any other information that We use in connection with Our business, including but not limited to, information about any Tuition Sessions or Us that We use in connection with Our business, which will be part of the terms of the Tuition Sessions, and

information that We use in connection with the Tuition Sessions; and

any other information that We use in connection with Our business, including but not limited to, information about any Tuition Sessions or Us that We use in connection with Our business, which will be part of the terms of the Tuition Sessions, and

a Consumer.

15. Complaints

We always welcome feedback and We will make reasonable endeavours to ensure that Your experience as Our customer is a positive one.

st We always use all reasonable endeavours to ensure that Your experience as Our customer is a positive one. We would like to hear from You if You or the Student are not satisfied with the Tuition Sessions.

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Student have any cause about any Tuition Session matter with Us by speaking to the nominated person on behalf of the Company>> at Our Premises by <<Insert Method E.g. Phone, Email or Post>>.

16. No Waiver

No failure or delay by Us or You of that We or You have waived a provision of this Agreement or the same or any other provisions

17. Severance

If any provision of this Agreement is unenforceable in whole or in part, the remainder of the provisions

18. Law and Jurisdiction

18.1 The Agreement, and any dispute, contract or other agreement, shall be governed by the law of [England]

18.2 As a consumer, You shall not be bound by any mandatory provisions of the law in your country of residence if Clause 18.1 above takes away or restricts those provisions.

18.3 Any dispute, contract or other agreement, shall be governed by the law of England, Wales, Scotland or Northern Ireland, as determined by Your residence.

the Student have any complaint about Use, please raise the matter with Us by speaking to the nominated person on behalf of the Company>> by <<Insert Method E.g. Phone, Email or Post>>.

rights under this Agreement means that We or You will waive any subsequent breach of any provision of this Agreement which will not be affected.

competent authority to be invalid or unenforceable, the other provisions of this Agreement shall remain in full force and effect and shall not be affected.

between You and Us (whether in writing or otherwise), shall be governed by, and construed in accordance with, the law of [England] [Ireland] [Scotland].

mandatory provisions of the law in your country of residence if Clause 18.1 above takes away or restricts those provisions.

claim between You and Us relating to the Agreement, shall be governed by the jurisdiction of the courts of England, Wales, Scotland or Northern Ireland, as determined by Your residence.

Names of Tutor

The name[s] of the tutor[s] providing the Tuition Session on behalf of the Company will be:

<<Insert name[s]>> [being <<Insert name[s]>> <<Insert name[s]>> <<Insert name[s]>> etc and/or any other person employed by the Company for that purpose.

Definition of “Tutor”)

We provide any Tuition Session on behalf of the Company on the following terms:

[Company]

for that purpose.

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5.1 **Attendance:** If the Student is absent for any reason it is solely Your responsibility to book a Tuition Session and to book a replacement Tuition Session with Us.

booked Tuition Session for any reason it is solely the Student's responsibility to book a replacement Tuition Session with Us.

5.2 **Punctuality:** Students are expected to be ready for a Tuition Session at least 5 minutes before the scheduled start time.

Students are expected to be ready for a Tuition Session at least 5 minutes before the scheduled start time.

5.3 **Provision of items by the Student:** We are not responsible for obtaining or providing any equipment or materials.

Unless otherwise stated below, We are not responsible for obtaining or providing any equipment or materials.

We will advise You [before the Tuition Session] on what if any equipment [including [text books] [note books] [exercise books] [laptop/computer] [CDs] [DVDs]] the Student will need for Tuition Sessions and what the Student must provide all such equipment.

We will advise You [before the Tuition Session] on what if any equipment [including [text books] [note books] [exercise books] [laptop/computer] [CDs] [DVDs]] the Student will need for Tuition Sessions and what the Student must provide all such equipment.

If the Student does not have the equipment it is necessary, We will make arrangements to purchase or otherwise acquire and [provide] a supplier from whom it can be purchased.

If the Student does not have the equipment it is necessary, We will make arrangements to purchase or otherwise acquire and [provide] a supplier from whom it can be purchased.

Loan of text books or other items: We may be able to loan them books or other items to the Student for a Tuition Session or to carry out homework. We are only reasonably able to do so if the Student is reasonably able to do so. We will notify to You when We are unable to do so. We will be responsible for the cost of buying or replacing any damaged or lost items.

We may be able to loan them books or other items to the Student for a Tuition Session or to carry out homework. We are only reasonably able to do so if the Student is reasonably able to do so. We will notify to You when We are unable to do so. We will be responsible for the cost of buying or replacing any damaged or lost items.

5.4 **Homework Assignments:** We will usually give the Student a homework assignment at the end of a Tuition Session prior to his/her next Tuition Session. The Student should have a quiet place to work on his/her homework assignments.

We will usually give the Student a homework assignment at the end of a Tuition Session, and he/she should complete it prior to his/her next Tuition Session. The Student should have a quiet place to work on his/her homework assignments.

Preparation for each Tuition Session: The Student should come to each Tuition Session prepared by completing any homework assignment that We give to the Student. Adequate preparation is more likely to result in satisfactory progress. We do not have a responsibility to ensure that the Student carries out homework between Tuition Sessions. We will usually be available to provide help via email or telephone.

The Student should come to each Tuition Session prepared by completing any homework assignment that We give to the Student. Adequate preparation is more likely to result in satisfactory progress. We do not have a responsibility to ensure that the Student carries out homework between Tuition Sessions. We will usually be available to provide help via email or telephone.

[Records: The Student should keep a Tuition Session diary [and this should be in the form of a notebook]. The Student and We may make notes in it setting out progress. This may be necessary to the Student when carrying out a homework assignment for an examination.]

The Student should keep a Tuition Session diary [and this should be in the form of a notebook]. The Student and We may make notes in it setting out progress. This may be necessary to the Student when carrying out a homework assignment for an examination.]

5.5 **Our commitment, amount and maximum tuition to be provided on any day/in a week:** We will try to be fair and reasonable. However, we will not agree in any event to arrange for more than <<number, e.g. 2 >> Tuition Sessions on any day or more than

and maximum tuition to be provided on any day/in a week: We will try to be fair and reasonable. However, we will not agree in any event to arrange for a Tutor to teach the Student more than <<number, e.g. 2 >> Tuition Sessions on any day or more than <<amount, e.g. £100 >> in any week.

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<<number, e.g. 4>> hours

by single week].

We will recommend to You and when appropriate, when We consider that he/she is rea

ination.

5.6 **Parent/Guardian's involv**
the Student's study of the
the extent that that is pract
provide them with a quiet
assignments, revision and
suggesting a set time/s for
weekly routine.

aged to take an active interest in
in their homework assignments to
/her. You should where necessary
study and carry out homework
ation without interruption, and
assignments to fit in with his/her

5.7 **Examination entries:** The
these if You and We agree

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IN WITNESS WHEREOF this Ag
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