# Working at

## fety Policy

### 1. Introduction

- 1.1 This Policy has be required to work fr should be read in Policies.
- 1.2 <<Insert Company responsibilities to Health and Safety a
- The Company acc 1.3 Employee's home,
  - 1.3.1 the provisior carry out the
  - 1.3.2 the provisior the Employe
  - 1.3.3 the provision ongoing mer

ers whose employees have been rent Covid-19 pandemic crisis. It ain Company Health and Safety

- ny") recognises and accepts its e>> ("the Employee") under the
- will temporarily extend to the reasonably practicable:
- is necessary for the Employee to

h equipment that is necessary for afe and healthy manner; and

hagers as necessary to ensure the working from home.

### **General Health and Safet** 2.

- 2.1 The overall respons <<Managi the Name>>.<<Insert N
- 2.2 The Company wil homeworking emplo
- Employee has a sui an adequate standa

- has day to day res staff members who
- 2.3 The Company wil

# h with day to day responsibility>> health and safety which includes

fety within the Company lies with Partner/Proprietor>><<Insert

reasonably practicable, that all with their line manager.

reasonably practicable, that the e they can work, and it is set up to

### 3. **Employee's Duties:**

- 3.1 Where reasonable, designated as 'work
- 3.2 The Employee sh throughout each wo
- 3.3 The Employee shou them if they are uns
- 3.4 Equipment provided and must not be u parties for any purp

ure that any parts of their home professional standards.

hey take adequate rest breaks eir employment contract.

t with their line managerand notify required to do.

ins the property of the Company Employee's family or other third

- 3.5 The Employee has and safety and that whilst they are work
- 3.6 In order to make s whilst working from
  - 3.6.1 break up lor minutes eve
  - 3.6.2 avoid sitting may include
  - 3.6.3 avoid eye f screen regul

This policy will be reviewed as ned

Employee Name: <<Insert Fu

Job:

Work location:

Date: <<Date>>

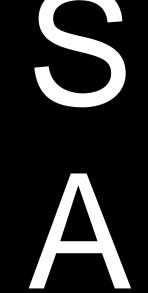
Signature:

Employer Name: <<Insert Fu

Position:

Date: <<Date>>

Signature:



easonable care of their own health ome who is affected by their work

achieves a comfortable posture uld:

ork with rest breaks (at least five nges in activity;

regularly changing position – this round; and

us or by looking away from the

ituation changes.

