

<<INSERT COMPANY NAME
OFFICE>>

REGISTRATION AND REGISTERED

<<INSERT NAME & ADDRESS>>

<<INSERT DATE>>

Dear <<SHAREHOLDER NAME>>

Confirmation of Share Allotment

I refer to your recent application of new shares in <<Name of
Company Limited>> (the Company)

of new shares in <<Name of

Having received full payment following a board meeting of the
Company held on <<insert date>> the following shares have been
allotted to you, credited as full with the Company's articles of
association:

Following a board meeting of the
the following shares have been
with the Company's articles of

Number of shares allotted: << >>

Class of shares: << ordinary shares >>

Share value: << insert par value per share >>

per share>>

I enclose a share certificate for << number >> shares and confirm that the
register of members of the Company is accordingly.

shares and confirm that the
accordingly.

Thank you for your attention in this matter.

Yours faithfully,

Signed

<< Company Secretary Name >>

Company Secretary