

[Print on Letterhead] [Print on Letterhead]

<<Addressee's name >>  
<<Local Housing Authority's name >>  
<<Address>>  
<<Address>>  
<<Postcode>>

<<Date>>

Dear <<Name>>

**Property: <<Property address>>**  
**The Management of Houses in Multiple Occupation (England and Wales) Regulations 2006**  
**Regulation 6 – provision of electrical safety inspection certificate**

Further to your letter of <<date>> I enclose certificate(s) relating to the fixed electrical installations at the Property:

<<details of fixed electrical installations>>

<<details of fixed electrical installations>>

Please sign and return one copy of this certificate to the Local Housing Authority receipt.

Yours sincerely,

[For and on behalf of the] Landlord

I confirm the local housing authority

Signed \_\_\_\_\_

<<Name of Official>>

Date \_\_\_\_\_