

<<C
(Company nu
TED
tration No.>>)

Minutes of a general meeting of the <<Company Name>> Limited (Company)
held at <<Location>> on <<Date>>

PRESENT:		POSITION
		Director
		[Director]
		[Director] [Secretary]
IN ATTENDANCE:		
[APOLOGIES FOR ABSENCE RECEIVED FROM:]		

The Chairman declared the meeting

The Chairman explained that the r
section 622 of the Companies Act
and there is nothing in the Comp
Chairman confirmed that there wa
was tabled at the meeting.

Ordinary Resolution

That the [share capital/<<insert cl
<<insert relevant currency, e.g. £
into <<insert relevant currency o
Union>>].

Such redenomination to be effect
relevant £:€ rate>> prevailing as a
each existing [ordinary] share of <
of the Company shall be redenom
nominal amount>> in the capital o

[<<any further conditions requiring

The resolution was proposed by <
hands [unanimously agreed by the
members (or their duly appointed p
that the ordinary resolution should

There was no further business and
closed at <<Time>>.

capital is permissible pursuant to
approved by Ordinary Resolution
n to prohibit or restrict it. The
e following Ordinary Resolution

Company be redenominated from
urrency of <<the United Kingdom>>
ful currency of <<the European

spot rate of exchange of <<insert
>>. Such that on <<insert date>>,
inal amount>> each in the capital
y] share of <<€• insert relevant

].

<<Name>> and on a show of
by not less than 50% of the
ed to do so, voted at the meeting]

declared that the meeting was