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ee] [a partner] [<< Specify other firm or other organisation>>]. The of body corporate or firm or st >>; and I am to be regarded as <<specify name of body corporate on or arrangement>>.

of my connection with << Name of
e >>; and I am to be regarded as
with << Name of Person >> to

Name of CIO>> any interest that
conflict of interest. I accept that for
[description][or]

dated and notified to me by

< Name of CIO>> together with
be recorded in<< Name of

For any change to information about
date, and to review the accuracy
it to be used for the purposes
Policy and for no other purpose.

saction (CIO)

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Trustee

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[Notes to Trustees of a Charity on what amounts or might amount to an interest]

A conflict of interest is any situation where the interests of the charity could, or could be seen to, prevent the trustee from acting in the best interests of the charity of which he/she is a trustee.

A conflict could arise where it is possible that the trustee might gain a personal benefit in a situation, or where he/she has a conflict of interest. When you consider whether there is or may be a conflict, you should be aware that it can cover not only a financial benefit but also any type of duty, obligation, transaction, interest, situation or relationship.

You should also note that you, as a trustee, should not gain a personal benefit in order for you to have a conflict of interest. If you gain a personal benefit, this will also give rise to a conflict of interest. Persons "connected" include family members, relatives, business partners, etc. in which you (a trustee) have an interest.

The following are examples of categories of interests which you might have an interest to disclose, or which a person connected with you has that you should be aware of (the trustee) or a person connected with you should be aware of.

- Current employment and any other financial interest.
- The person's appointments to any local authority membership or other public office.
- The person's membership of any mutual support organisation or other association.
- The person's investments in any business, or shareholdings in any company [which is currently << insert name >>] interests.
- Gifts or hospitality offered to or received by the person, declined or accepted in the last 12 months.
- Where the person uses, or has used, any property or land owned by the charity or its subsidiary.
- Where the person has any other financial interest.

These are only examples. Some interests may not be covered by the above.]

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