[Print on re

The Trustees
<< Name of CIO>>
<<Address>>

<<Date>>

<<Address>>

Dear Sirs.

Notice of interest in proposed Charities Act 2011.

Pursuant to the Charities Act 2011

EITHER

I have an interest as [a membe relationship >>] in/of <<specify na nature and extent of my interorganisation>> is << describe nat interested in the proposed transactor firm or organisation>> to <<describes of the proposed transactor firm or organisation>> to <<describes of the proposed transactor firm or organisation>> to <<describes of the proposed transactor firm or organisation>> to <<describes of the proposed transactor firm or organisation>> to <<describes of the proposed transactor for the propo

I am connected with << Name of Person >> is << describe nature of interested in the proposed transaction of <<describe proposed transaction of

I acknowledge that I have a duty to I have from time to time which doe this purpose anything is or might b [examples] set out in

[the Notes attached to this Letter] **OR**

[the guidance which << Name of O

[the Conflict of Interest Policy of < < Name of CIO>> from time to tir

I acknowledge that my disclosure my other disclosures of interests fr CIO>>'s Register of Trustees' Inte

I undertake to inform << Name of me on the Register is necessary to of the information on an annual ba described in the << Name of CIO>

.....

Trustee

rt Address]

ment pursuant to the

that

ee] [a partner] [<< Specify other firm or other organisation>>. The of body corporate or firm or st >>; and I am to be regarded as <<specify name of body corporate on or arrangement>>.

of my connection with << Name of e >>; and I am to be regarded as th << Name of Person >> to

Name of CIO>> any interest that conflict of interest. I accept that for is within the [description][or]

dated and notified to me by

Name of CIO>> together with be recorded in<< Name of

r any change to information about date, and to review the accuracy it to be used for the purposes Policy and for no other purpose.

1

[Notes to Trustees of a Char amounts or might amount to an

A conflict of interest is any situatio could, or could be seen to, preven of the charity of which he/she is a

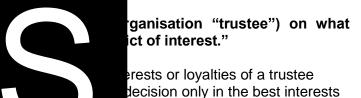
A conflict could arise where it is posituation, or where he/she has a conjugation, or whether there is or more can cover not only a financial beneficial beneficial to be configuration, transaction, interest, sit

You should also note that you, as benefit in order for you to have a complete benefit, this will also give rise to a family members, relatives, business interest.

The following are examples of cate might have an interest to disclose, person connected with you has the trustee) or a person connected wit

- Current employment and a have a financial interest.
- The person's appointments local authority membership
- The person's membership mutual support organisatio
- The person's investments i business, or shareholdings [which is currently << inser interests.
- Gifts or hospitality offered t declined or accepted in the
- Where the person uses, or
- Where the person has any subsidiary]

These are only examples. Son by the above.]



nt gain a personal benefit in a er organisation or person. When est, you should be aware that it but also to any type of duty, mation which creates a conflict.

e person directly gaining the ected" with you may gain a . Persons "connected" include in which you (a trustee) have an

you identify whether you do or such an interest or because a referred to below means you (the

in which the person continues to

e.g. trusteeships, directorships,

s, special interest groups or

rtnerships and other forms of ge set by << Name of CIO>> are capital] and beneficial

bodies and whether this was

me of CIO>>'s services with << Name of CIO>> [or its

an interest although not covered