

[Print on

insert Address]

<<Tenant's Name>>
<<Tenant's Address>>
<<Address>>
<<Postcode>>

<<Date>>

Dear <<Tenant Name>>,

**Your lease of <<Property Address>>
Notice of Intention to Start Court Proceedings**

I write further to my Letter of Demand <<Date>> and to our subsequent correspondence.

As we have been unable to reach an agreement with you on ourselves, despite taking the steps required under the Pre-Action Protocol for Claims, I now intend to start court proceedings.

I confirm that, in accordance with the Pre-Action Protocol, court proceedings will not be started less than 14 days from the date of this letter.

Yours sincerely,

[For and on behalf of the] Landlord

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