

Holiday Accommodation

Agent's details

1. Agent's name: << >>
 2. Agent's address: << >>
 3. Agent's email address: << >>
 4. Agent's office telephone number: << >>
 5. Agent's out of hours/emergency telephone number: << >>

Owner's details

6. Owner's name: <<If owners are different, list all names and sets of details>>
 7. Owner's address: << >>
 8. Owner's email address: << >>
 9. Owner's daytime telephone: << >>
 10. Owner's evening telephone: << >>
 11. Owner's mobile telephone: << >>

Accommodation details

12. Accommodation name: <<[house] [bungalow] [flat] [other]>> [at – above ground level (with lift)]
13. Accommodation address: <<[flat – above ground level (with lift)]>>
14. Description of accommodation:
- a) Number of bedrooms: <<[one twin with bunkbeds]>>
 - b) Number of bedrooms: <<[one twin with bunkbeds]>>
 - c) Description of bedrooms: <<[one twin with bunkbeds]>>
 - d) Number of family bathrooms: <<[one twin with bunkbeds]>>
 - e) Number of en-suite bedrooms: <<[one twin with bunkbeds]>>
 - f) Number of reception rooms: <<[one twin with bunkbeds]>>
 - g) Dining table seats: <<[one twin with bunkbeds]>>
 - h) Kitchen facilities: [fridge] [small oven and hob] [microwave] [dishwasher] [washer dryer] [washer] [dryer] [other]>>
 - i) Living area equipment: [freeview] [freesat] [DVD player] [CD player] [ipod dock] [other]>>
 - j) Outside space: [private garden] [yard] [balcony] [other]>>

- k) Parking: [garage for << >> car(s)] [on street]
- l) Other equipment/facilities: [e.g. swimming pool, hot tub>>]
15. Maximum number of occupants: << >> [e.g. cot>>]
16. Pets: [not permitted] [one permitted] [permitted subject to prior consent of Agent/Owner]

Agency details

17. Agency period: from <<start date>> to <<end date>>
18. Basis of agency: management [owner deals with bookings]
19. Fees: [<< >>% of rental fee per month] **OR** [a fixed fee of £<< >> per month]

Acknowledgement

I/We have read and agree to the terms and conditions of the Agency Providing Services at [address and conditions>>].

I/We wish to appoint the Agent to provide accommodation.

I/We confirm that by entering into this agreement we will not be in breach of any restriction (including planning control, restriction on use of land and mortgage conditions).

[Signed: _____]

Date: _____