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THIS LICENCE is dated the <<date>> and is made **BETWEEN:**

[(1) <<Licensor's Name>>, a company of the country of Incorporation of Licensor's Company under number <<Licence Registration Number>> whose registered office is at <<Licensor's Address>> (hereinafter referred to as the 'Licensor') and]

OR

[(1) <<Licensor's Name>> of <<Licensor's Country of Incorporation>> (hereinafter known as the 'Licensor') and]

[(2) <<Charity's Name>>, a charity registered in England under no. <<Company Registration Number>> [insert Charity Commission number] whose registered office is at <<Charity's Address>> (hereinafter referred to as the 'Licensor')]

OR

[(2) The trustees (namely <<Insert Name of Trustees>> those who are to be the signatories (see <<insert see>>) of the charitable [trust] [unincorporated association] known as <<insert name>> [a registered charity no: [insert Charity Commission number] (England) whose registered office address is at <<Charity's Address>> (hereinafter known as the 'Licensor')]

OR

[(2) <<Charity's Name>>, a charity registered in England under no. <<Company Registration Number>> [insert Charity Commission number] with its principal office in England at <<Charity's Address>> (hereinafter referred to as the 'Licensor')]

1. Definitions and Interpretation

In this licence, except where the context otherwise requires, the following terms shall have the following meanings:

- 'Licence Fee' means <<insert amount>> inclusive of value added tax;
- 'Licence Period' means the period from <<insert date>> to <<insert time>> on <<insert day>> of <<insert month>> <<insert year>> <<insert time>> to <<insert time>> on <<insert day>> of <<insert month>> <<insert year>> of use e.g. 8am to 6pm>>;
- 'Permitted Hours' means the hours of use e.g. 8am to 6pm>>;
- 'Permitted Use' means the use of the Premises for a fete, garden party or other event or activity of the nature specified in <<insert description of permitted use>> [shown for identification only and included in the schedule attached to this agreement] [including all other uses specified in the schedule attached in accordance with the schedule attached] and the Premises at <<insert address>>.
- 'Premises' means the premises specified in <<insert address>> [shown for identification only and included in the schedule attached to this agreement] [including all other premises specified in the schedule attached in accordance with the schedule attached] and the Premises at <<insert address>>.

2. Grant of Licence

- 2.1 The Licensor permits the Licensee to use the Premises for the Licence Period for the Permitted Use.
- 2.2 The Licensor may terminate this licence with immediate effect by giving the Licensee notice in writing if the Licensee has not paid the Licence Fee and value added tax in accordance with clause 3.1.
- 2.3 This licence is personal to the Licensee and may not be transferred.

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3. Licensee's Covenants

- 3.1 The Licensee shall pay any and all value added tax in respect of it on the date of this agreement.
- 3.2 The Licensee shall ensure that the following to be done any of the following:
 - 3.2.1 use the Premises only for the Permitted Use,
 - 3.2.2 use the Premises only during the Permitted Hours;
 - 3.2.3 [allow more than <<number of people>> people to be on the Premises at any one time];
 - 3.2.4 share occupancy of any part of them;
 - 3.2.5 make any alterations to the Premises;
 - 3.2.6 put any signs on the Premises without the prior written consent of the Licensor [such consent may be reasonably refused or delayed];
 - 3.2.7 cause any noise or disturbance to the Licensor or to the owners or occupiers of the Premises;
 - 3.2.8 <<insert any other conditions>>
- 3.3 The Licensee shall repair and make good any damage caused.
- 3.4 The Licensee shall allow the Licensor (and all others authorised by the Licensor) to enter the Premises at any reasonable time for the purpose of ascertaining whether the conditions of the Licence are being complied with and for any other purpose in the Licensor's interest in the Premises.
- 3.5 At the end of the Licence the Licensee shall vacate the Premises and remove all items belonging to the Licensee and return possession to the Licensor.

4. Licensor's Covenants

The Licensor shall allow the Licensee (and its employees and visitors) access to and egress from the Premises and any adjoining land (if applicable).

5. General

- 5.1 The parties agree that the Licensee shall not be liable for any claims arising solely by virtue of the Licensee's use of the Premises and shall not enforce any terms of the Licensee's insurance policy.
- 5.2 All notices given under this Licence shall be in writing and for the purpose of service the provisions of the Law of Property Act 1925 shall apply as if contained in Section 196 of the Law of Property Act 1925.

Signed by <<Name>> for and on behalf of the Licensor

Signed by <<Name of Charity Trustee>> Charity Trustee

Note: Also add full name(s) of any further signatories for and on behalf of the Licensee