

To: <<The Directors/Trustees>>

<<Insert Charity Name>> (the Company)
<<Insert Date>>

Dear << >>

Re: Consent to act as a Trustee of the Company and to act as a Director of the Company

In order to assist the Company to obtain the confirmations and statements as required under the Companies Act 2006, in connection with my appointment as a director of the Company, I hereby give notice to the Company that I am appointed to act as a director of the Company pursuant and subject to the provisions of the Articles of Association of the Company (in particular Articles [[20]-[22]]) and I confirm and agree that:

That I am not, nor have I been:

- disqualified from acting as a director of a company that I am aware of, under which I am disqualified;
- prohibited by law from acting as a director of a company;
- an undischarged bankrupt;
- convicted of an offence, criminal or otherwise, under the Rehabilitation of Offenders Act 1974; and
- the subject of a composition or arrangement with my creditors from which I have not been discharged.

That I am a fit and proper person to act as a director of the Company.

I note that the Company is a registered charity (a "charitable company limited by guarantee", and I will be a "charity trustee" of the Charity. I declare that I am not disqualified from acting as a trustee of the Charity under sections 178 and 179 of the Charities Act 2011 (or any statutory re-enactment of those provisions).

I acknowledge and accept that, by acting as a director of the Company, I will cease to be a director of the Company as soon as I either:

- (1) am absent without the permission of the directors held within a period of 90 days from my office be vacated; or
- (2) fail to declare an interest as a director of the Company; or
- (3) cease to be Member of the Company.

I will notify the Company promptly of any change in the information that I have made in this declaration.

Yours faithfully,

<<Insert Name of Director/Trustee>>