

ENVIRONMENTAL POLICY

The Environmental and Sustainability Policy of <<Company Name>> (“the Company”) is to ensure so far as it is reasonable to ensure that all operations will be carried out with a commitment to protecting and enhancing the environment.

<<Company Name>> (“the Company”) is committed to ensuring that all operations will be carried out with a commitment to protecting and enhancing the environment.

As a business that uses materials and generates waste that could potentially impact the environment beyond legal requirements, and as such we are committed to reducing our environmental impact by improving our environmental performance as an integral part of our business operations and operating methods, with regular review points. We will encourage our staff and other stakeholders to do the same.

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- 1. Our stated aims are to:
  - 1.1 Comply with and where possible exceed all applicable regulatory requirements.
  - 1.2 Continually monitor and improve our environmental performance.
  - 1.3 Continually monitor and improve our environmental performance, thereby reduce our environmental impact.
  - 1.4 Where possible, incorporate environmental factors into business decisions.
  - 1.5 Ensure that where possible, all staff are trained to have awareness of environmental issues within the Company.

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2. Paper

- 2.1. We will seek to minimize paper use in our office, using digital means where possible.
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3. Business Consumables

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- 3.1. We will always/aim to purchase from renewable supplies.
- 3.2. We subscribe to the Green Wardship Council.
- 3.3. Where possible we will use biologically friendly paper towels.
- 3.4. We will seek to reduce our use of resources and improve the efficiency of those we do use, particularly concentrated products where practicable.
- 3.5. We will recycle all waste where the product manufacturer does not recommend it.
- 3.6. We will aim to improve our environmental performance particularly with regard to the products we use, ensuring wherever possible that they do not cause harm to the environment.
- 3.7. We will manage waste in our business operations according to the principles of reduction, reuse and recycling.
- 3.8. We will send our waste to an approved recycling centre.

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**4. Energy and Water**

- 4.1. We will seek to reduce energy used in our workshop.
- 4.2. Lights and electrical equipment should be switched off when not in use.
- 4.3. Where possible, heating should be adjusted downwards with energy consumption in mind.
- 4.4. The energy consumption of new products will be taken into account when purchasing.

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**5. Transport**

- 5.1. Driving is a necessary part of our business when we install products. Wherever possible we will drive between jobs.
- 5.2. Through employee training and encouragement, we will seek to reduce our fuel consumption.
- 5.3. We will ensure that our vehicles are regularly serviced to maintain their optimum efficiency.

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**6. Green Culture**

- 6.1. We will involve our employees in the implementation of this Policy in order to achieve greater commitment and performance.
- 6.2. We will work with our suppliers or sub-contractors to encourage them to improve their environmental performance.
- 6.3. Where possible, we will encourage our material suppliers in an attempt to reduce our CO2 emissions.

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As we strive for excellence in our business we are totally committed to minimising the environmental impact of our operations.

As part of this commitment we will review and update this Policy as necessary.

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The management team endorses

and is fully committed to their implementation.

This Environmental Policy and Sta

ed & authorised by:

Name <<Insert

Position: <<Insert

Director/Partner>>

Date: <<Insert

Signature:

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