S

AQ FQ

TO A ST

ES

SE OF 18

THIS AGREEMENT is dated

BETWEEN:

- (1) The Tutor, whose name is as "I" or "Me"); and
- (2) <<Name of Parent/Guardia is the Parent or Guardian (Student whose name is <</p>

1. Definitions and Interpreta

1.1 In this Agreement expressions have the

"Business"

"Consumer"

"Fee"

"I/Me/My"

"My Premises"

"Parent/Guardian

"Regulations"

"Student"

"the Subject/s"

"Tuition Session"

"You/Your"



day of

f <<Address>> (referred to below

ge of 18>> of <<Address>> who ent/Guardian" or "You") of the under 18>>

therwise requires, the following

trade, craft, or profession carried r person/organisation;

" as defined by the Consumer d in relation to this Agreement /Guardian of the Student who rices from Me comprising one or ns for the individual Student's ourposes wholly or mainly outside usiness;

charge for each Tuition Session ssary travelling time to Your the date of this Agreement is cluding any VAT chargeable;

ose name is set out above and ss and contact address is also set

at My above address where I ssion to the Student but in Clause ess premises" as defined in the

uardian of the Student;

umer Contracts (Information, tional Charges) Regulations 2013;

ned individual under the age of 18 uition Session;

name of school subject/s to be

I tuition for a period of <<insert inutes (or any other period that I for one or more particular Tuition le for the Student in the Subject;

ardian; and



"Your Premises"

- 1.2 Unless the context
 - 1.2.1 "this Agreen
 - 1.2.2 a "Clause o this Agreem
 - 1.2.3 [the Schedu of this Agree
- 1.3 The headings used affect the interpreta
- Words signifying th and
- 1.5 References to any

2. Booking, Timing and Car

- 2.1 Any time/date slot You of any date/tin particular time/date
- 2.2 If You ask to book particular date/time particular date/time discretion. My conf of it but it will only contract in accorda
- 2.3 If and when I accept book a particular T for it/them, there with binding contract be except as follows.
- 2.4 If I specifically ag
 Sessions to be boo
 for at the beginning
 time I accept a boo
 time that I accept Y
- 2.5 Unless I agree other regular series of T typically 10 but it more sessions of the length of a school You of available timavailable for pre-passions for deta
- 2.6 During the period of may be booked as after, or during the begin (with or without any time after the eseries may be book

ddress in the case of any Tuition greed with You I am to provide for dress.

reference in this Agreement to:

s Agreement; [and]

nce to a Clause or sub-Clause of

his Agreement and it will form part

or convenience only and shall not

include the plural and vice versa;

ther gender.

sions, and Consumer Rights

subject to availability. I will advise will not reserve or guarantee that ecomes a firm booking as follows.

eries of Tuition Sessions for any will be Your offer to book that requested booking will be in My ed booking will be my acceptance if and when it becomes a binding below.

age] [email] [letter]) Your offer to of Tuition Sessions and You pay ment (but not any sooner) be a the Tuition Session concerned,

one or more particular Tuition cular Tuition Session may be paid rather than being paid for at the a binding contract for it from the

sion must be booked as part of a eries will be for <<insert number, where a new student attends one nber of sessions takes account of ay, time, and location. I will advise offer to book them. [Discounts are <<insert number, e.g 4>> Tuition

ditional series of Tuition Sessions king may be made either before, ssions. The additional series may or other holiday or other break) at . One or more further subsequent



- Where the Student Subject, I may agree Student can decide Subject;
- 2.8 Where You pay for the same time book book a time/date f week period after the Session paid for begind as above in will be lost, and I wall reasonable end </insert period as a
- 2.9 When You book ar be entitled to keep or 2.12 below if You such prior notice as the following paragraph.
- 2.10 If the Student arriv scheduled start tim Premises the Studextend the length of agree to do so at the scheduler.
- 2.11 I may treat a Tuiti without giving notic than [5] minutes af tell Me at any time the scheduled star Tuition Session as obliged to) give Yo that time and date cancelled Tuition S

2.12 **EITHER**

[You may for any ra series) without che weeks>>] OR [<<i event: either I will Session or, if when Session on a date period after the date My reasonable dibooking, I will inst Session.

If You do not give Clause 2.12>> priothere is no such financial loss that limited to the amou to deduct that char for the Tuition Sess

OR

eived any tuition from Me in the ition Session as a trial so that the n Tuition Sessions with Me in that

ons in advance, but You do not at of them, You must subsequently in the <<insert period e.g. 10>> the Tuition Sessions. Any Tuition e/date falling within that <<insert week period cannot be taken and nt You have made for it. I will use /date for it which falls within that 2.8>> week period.

bay Me in advance for them, I will ent as set out in sub-Clauses 2.11 uition Session/s without giving Me ement to be given, as explained in

any Tuition Session later than its me for a Tuition Session at Your rt the Tuition Session, I will not finishing time unless I specifically tent arrives.

ive booked as cancelled by You ives (or is not ready to start) more me of the Tuition Session or You rriving more than [5] minutes after pes not attend at all. If I treat the case, I may then (but I am not any other student wishing to book make a charge to You for that 2.12 below will then apply.

ession (whether or not it is part of east [<<insert period e.g. 1,2,3,4,5 nore days>> prior notice. In that bu paid in advance for that Tuition ebook for a later substitute Tuition insert period e.g. 1,2,3,4>> week n Session and I am able to and in ccept that requested substitute ayment for the substitute Tuition

ne period as in second line of this or if You do give such notice but itled to charge You for any net ncellation but that charge will be it Tuition Session. I will be entitled rom the Fee You paid in advance y balance to You.]

[Once a Tuition S [unless the date boweeks after the datany reason, then [in of the cancellation, as in line two above any net financial lost be limited to the activation Session and

Calculation of net f for a Tuition Sessi incurred or saved b

- 2.13 If, due to exception accidents and bere accidents and bere You cancel a Tuition e.g. the same per consider the circum charge for late can agree to waive suc to do so on any oth
- 2.14 I may cancel a boo the following circum
 - 2.14.1 I am not relevant, to concerned
 - 2.14.2 An event of more than
 - 2.14.3 I find that '

If I cancel a Tuition in full the payment when I cancel You My discretion I de instead keep the Fe

- 2.15 I will use all reas scheduled start tim Tuition Session or <<insert time perio Student arrives for at least that time, Y in full the Fee paid You to rebook that instead keep the Fe
- 2.16 I may immediately
 My reasonable opin
 Agreement. You wince but not completed booked and paid for the time of termination, and in number of booked.

may not cancel it without charge sion is at least <<insert number>> You cancel a Tuition Session for it, if any, prior notice You give Me me at least <<insert same number I will be entitled to charge You for ur cancellation but that charge will for that Tuition Session. I will be ee You paid in advance for the ce to You.]

count of any time for preparation

Me, any travel time and/or cost
fit element of the Fee.

Iding, but not limited to, illness, dent misses a Tuition Session or g Me at least <<insert any period, lays/weeks>> prior notice], I will etion decide whether to waive any d to make under Clause 2.12. If I re occasions, I will not be obliged rcumstances are the same.

ny time before its time/date slot in

ition for the Student (and/or, if es) on the date and at the time

8 below occurs and continues for

' (as defined in Clause 1 above).

stances <u>either</u> I will refund to You Me for that Tuition Session <u>or</u>, if substitute Tuition Session and in uested substitute booking, I will pstitute Tuition Session.

start each Tuition Session at its delayed by overrun of a previous If a delay to the start is at least if at any time before or after the y You that there will be a delay of n Session and I will refund to You unless I agree to any request from ther time/date in which case I will booked Tuition Session.

sion if the Student's conduct is in it amounts to Your breach of this efund for a Tuition Session started nat time further Tuition Sessions may cancel any or all of them at on or within 48 hours after that You the Fees for the remaining eries which I cancel.

2.17 Where the contrad Regulations give Y be in addition to the 2. You may for any period after I accer Session on a date have expressly req day period and I d and You must pay cancel any other T that a booking be You. If You cancel made any payment You within 14 days Tuition Session(s) t

3. Fees and Payment

- You must pay the provide to the Student
- 3.2 [If at any one time Sessions in advance the standard Fee I Sessions, i.e. the amount which is e.g.
- 3.3 The amount of star try to give You as r any event not less bookings made afte Sessions previously
- 3.4 You may pay Me fo
 - 3.4.1 <<Insert me
 - 3.4.2 <<Insert Me
 - 3.4.3 <<Insert me
 - 3.4.4 <<Insert me
 - 3.4.5 <<Insert Ad
- 3.5 All prices of Tuition time to time are incommunity Tuition Sessions.

4. Eligibility to require prov

- 4.1 I will only make Tu "Consumer" (as do Agreement will be "Consumer" in conr
- 4.2 If at any time I find You cancel this Ag You will not then Sessions to the Stuany Tuition Session those Tuition Session

not made on My Premises, the his sub-Clause 2.17, and they will he above provisions of this Clause Tuition Session during the 14 day the booking includes any Tuition of that 14 day period, and if You by such Tuition Session in that 14 el that requested Tuition Session ith Clause 3, and You may only d by that booking. If You request firm this in any way convenient to lause 2.17, and You have already 19, I will refund the payment(s) to lation less the amount due for the s covered by that booking.

essions that I fully and correctly

lumber, e.g. 4>> or more Tuition of a longer series), I will discount 10>% for each of those Tuition on Session will only be <<insert ee>.1

hange from time to time but I will sible of any such changes, and in Any increase will only apply to ase; it will not apply to any Tuition

any of the following methods:

ard>>:

k Transfer>>

Agreement or notified to You from argeable on amounts payable for

ns under this Agreement

to the Student where You are a ve), and Your signature of this confirmation that You will be a by You for any Tuition Session.

nsumer", I may without liability to ing You a cancellation notice and le to provide any further Tuition ch cancellation You have paid for en, I will refund You the Fees for

5. Miscellaneous

The following, amongst oth

- 5.1 Attendance;
- 5.2 Punctuality;
- 5.3 Provision of items b
- 5.4 Homework Assignm
- 5.5 My commitment, an provided on any da
- 5.6 Parent/Guardian's i
- 5.7 Examination entries

6. Health and Safety [and] F

- 6.1 You give Me permis
- 6.2 Where a Tuition Se be accompanied by or You must be con Tuition Session. Wor another responsi Session.
- 6.3 I will not be responded in the following from t
- 6.4 In the interests of the attends any Tuition Student which migh
- 6.5 If You do not tell M
 Clause 6.4 that I
 provide that or the
 Sessions booked a
 without notice, in w
 Tuition Session (or
- 6.6 I will [on request] p
 - 6.6.1 At least [to ability and
 - 6.6.2 Evidence qualificatio of Univers qualifying Wales] [an a me <<insert de
- 6.7 As a private individ
 Disclosure & Barrir
 arrange for <<Nam
 carry out a DBS c
 before the first Tuiti

in the Schedule:

nd maximum tuition to be

s [and DBS]

t

Premises, the Student must either ponsible adult nominated by You, le phone for the duration of each akes place at Your Premises, You ir Premises throughout the Tuition

ty of any minor at My or Your

ou must inform Me before he/she or other condition affecting the in relation to that Tuition Session.

on of anything referred to in subacting reasonably, decide not to on Session or any other Tuition ion Sessions as cancelled by You charge to You for that cancelled 2.12 above will then apply.

book any Tuition Sessions:

ces as to My knowledge of, and t; and

confirm that I hold the following IA, MSc, PhD etc>> from << name egree>>], [a teaching certificate Secondary Schools in England & ng professional qualification/s and professional body/ies/institute/s:

ce Tutor, I am unable to obtain a for You [but I [will] [am able to] a DBS umbrella organisation to You request it] [and I will do so]



7. Rules

- 7.1 I do not permit eithe Student to:
 - 7.1.1 smoke any
 - 7.1.2 be accomp Clause 6, I
 - 7.1.3 bring any a

 If the Stud

 of that before
- 7.2 Students are not to any audio/video re record a Tuition Se
- 7.3 You and the Stude other materials unle
- 7.4 If You or the Stude cancel the Tuition S

8. Events Beyond My Reason

- 8.1 I will not be liable f this Agreement re including illness, la law or any action ta other similar or diss
- 8.2 If any event described affect My performal You as soon as is any time limits that You when that even availability of Tuition cancel any Tuition will refund in full the Session(s).

9. Limitation of Liability

- 9.1 I will be responsib Student may suffer of My negligence consequence of My Me when My controls or damage tha
- 9.2 I provide all Tuition not be liable to Yo interruption to busir
- 9.3 Whilst I will use I satisfactory progres various factors, inc Sessions, homewo the Student's aptit make no warranty

y responsible adult accompanying

y any child, or, except as stated in

with the exception of guide dogs. guide dog, You should inform Me ent.

ces in Tuition Sessions except for gree may be used specifically to

ohotocopies of any text books or opying any materials produced by

any of these requirements, I may rany refund or other amount.

performing My obligations under beyond My reasonable control, on-performance by suppliers, any public authority, act of god, or any nce that is beyond My control.

I occurs that is likely to adversely der the contract, I will try to inform obligations will be suspended and extended accordingly. I will inform etails of any new dates, times or /. You may, without liability to Me, take place due to that event, and I aid to Me for the cancelled Tuition

loss or damage that You or the n of this Agreement or as a result foreseeable if it is an obvious r if it is contemplated by You and I will not be responsible for any

nal and private use/purposes. I will y loss of profit, loss of business, siness opportunity.

ensure that the Student makes student to student depending on number and frequency of Tuition or completed by the Student, and as cannot be guaranteed, and I by particular result will be brought

about (including part in any Tuiti assignments as a progress.

- 9.4 If You or the Stude not undertake to ke loss or damage will loss or damage is responsible for an belongings caused where You or the that I suggest or as bring any valuable I
- 9.5 If a Tuition Session Your Premises, o household effects them will be at Yo damage is due to a
- 9.6 Nothing in this Agre death or personal misrepresentation.
- 9.7 Furthermore, if You 2015, or You and to consumer protection will exclude, limit, obligations to You or My liability to You
 - 9.7.1 the Consum
 - 9.7.2 the Regulat
 - 9.7.3 the Consum
 - 9.7.4 any other co

as that legislation is

For more details of local Citizens' Advid

10. Changes to Terms and C

I may from time to time ch giving You notice, but I wil is reasonably possible of a

11. How I use Your and the S

I will only use Your person from <<insert location(s)>> as a result of the Student taking ticular, carrying out homework requisite of making satisfactory

longings on to My Premises, I do any storage place for them. Their lent's own risk except where such negligent act by Me. I will not be Your or the Student's personal est or visitor to My Premises even nem in any place at My premises advise You and the Student not to es.

mises, I do not undertake to keep nother's personal belongings or or secure. Loss of or damage to n risk except where such loss or t act by Me.

will exclude or limit My liability for ligence or for fraud or fraudulent

fined by the Consumer Rights Act ers for the purposes of any other this Agreement is intended to or se affect any of My duties or the Student's rights or remedies,

þr

ation.

me.

legal rights, please refer to Your ndard Office.

ment

nditions of this Agreement without eavours to inform You as soon as

mation (Data Protection)

ıt in My Privacy Notice [available hedule].

12. Regulations

I am required by the Regu available to You as a Cor make a booking) except w of the transaction. I have You to see now, or I will make a booking. All of that the terms of My contract w

13. Information

As required by the Regulat

- 13.1 all of the information
- 13.2 any other informati and My business booking or when ma

will be part of the terms of

14. Complaints

I always welcome feedba endeavours to ensure that customer is a positive or Student have any cause about any Tuition Session/ with Me by speaking to me E.g. Phone, Email or Post>

15. No Waiver

No failure or delay by M means that I or You have of any provision of this Ag breach of the same or any

16. Severance

If any provision of this Agrunenforceable in whole or and the remainder of the p

17. Law and Jurisdiction

- 17.1 The Agreement, an contractual or other with the law of [Eng
- 17.2 As a consumer, Yo your country of resi reduces Your rights
- 17.3 Any dispute, contro to the Agreement, o contractual or other England, Wales, So residency.

rtain information is given or made ly contract with You (i.e. before I already apparent from the context itself either in this Agreement for a before I accept Your request to ired by the Regulations, be part of

: and

about any Tuition Sessions or Me count when deciding to make a about Tuition Sessions,

a Consumer.

Ist I always use all reasonable nce and Your experience as My to hear from You if You or the the Student have any complaint about Me, please raise the matter contacting me by <<Insert Method

any rights under this Agreement waiver by Me or You of a breach or You will waive any subsequent

ompetent authority to be invalid or other provisions of this Agreement not be affected.

n You and Me (whether by, and construed in accordance Ireland] [Scotland].

andatory provisions of the law in lause 17.1 above takes away or n those provisions.

im between You and Me relating on You and Me (whether the jurisdiction of the courts of nd, as determined by Your Mis

Attendance: If the Stude reason it is solely Your res Tuition Session and to boo

Punctuality: Students are 5 minutes before the sche are ready to start on time.

Provision of items by the obtaining or providing any

I will advise You [before] [on what if any equipment books] [laptop/computer] [Sessions and for any hom such equipment and mater

If the Student does not ha necessary, I will make su otherwise acquire and [[h supplier from whom it can

Loan of text books or of to loan them books or o Session or to carry out h reasonably able to do so, without charge but if they You when I loan such item of buying a new replacement

Homework Assignments assignment at the end of his/her next Tuition Sessic his/her homework assignments

Preparation for each Tui Session prepared by com him/her at the previous Tu result in satisfactory progre the Student carries out ho their assignment between provide help via email or te

[Records: The Student sh [should] [can] be in the fo notes in it setting out an carrying out a homework a

My commitment, amount on any day/in any week: It is not possible to determ

e 5)

booked Tuition Session for any the Student makes up the missed sion with Me.

ady for a Tuition Session at least uition Session to ensure that they

follows, I am not responsible for

You] [at the first Tuition Session] ext books] [note books] [exercise]) the Student will need for Tuition end. The Student must provide all

ok or other item that I consider is that Student should purchase or to be] available] OR [a preferred

e to time the Student may ask Me n with the provision of a Tuition for an examination. Where I am books or other items the Student not returned by the date I notify to e to compensate Me with the cost

lly] give the Student a homework ne/she should complete it prior to ent has a quiet place to work on

lent should come to each Tuition nework assignment that I give to quate preparation is more likely to ot My responsibility to ensure that it if the Student requires help with usually contactable and able to

n a Tuition Session diary [and this >>]. The Student and I may make necessary to the Student when for an examination.]

maximum tuition to be provided lent at the agreed times and days.
Just tuition the Student will require



but, in order to get the bar possible as to how many provide home schooling [<<number, e.g. 2 >> hours e.g. 4>> hours of Tuition S

I will recommend to You a that he/she is ready for any

Parent/Guardian's involvement the Student's study of the the extent that that is practed provide them with a quie assignments, revision a suggesting a set time/s for weekly routine.

Examination entries: The these if You and I agree. Y

[Data

IN WITNESS WHEREOF this Ag before written

SIGNED by

<<Name of Tutor>>

SIGNED by

<<Name of Parent/Guardian of St

.....

ent, I will try to be as flexible as ne will need. However, I do not any event to provide more than any day or more than <<number, ek].

vhen appropriate, when I consider

aged to take an active interest in in their homework assignments to /her. You should where necessary study and carry out homework ation without interruption, and assignments to fit in with his/her

ered [by Me] [or] [You] for any of es.

e 11)

ice>>1

executed the day and year first

β>>

