[Print on R_____ _____ert address]

<<Addressee's Name>>
<<Address>>
<<Address>>
<<Post Code>>

<< Date>>

Dear Sir/Madam,

Personal reference for <<name of p_____

I have received your request dated _____ reference for <<name of proposed guarantor>>. I understand that <<n_____tor>> wishes to stand as guarantor in respect of a residential tenancy to_____

I have known <<name of propos_____sert length of time>>. <<Name of proposed guarantor>> is known to m_____ ture of relationship>>.

I would recommend <<name of pro_____u as a guarantor because <<insert reasons>>.

This reference is given without liabi_____r own judgment in deciding whether to grant a tenancy to <<name of p_____e information given above is to be kept confidential.

Yours faithfully,

<<Insert name of personal referee>_____