

S

Agent's details

1. Agent's name: << >>
2. Agent's address: << >>
3. Agent's office telephone number: << >>
4. Agent's fax number: << >>
5. Agent's email address: << >>

A

Tenant's details

6. Tenant's name: <<If owner/agent sets of details>>
7. Tenant's address: << >>
8. Tenant's office telephone number: << >>
9. Tenant's mobile telephone number: << >>
10. Tenant's fax number: << >>
11. Tenant's email address: << >>

M

Property details

12. Property name: << >>
13. Property address: << >>

P

Lease Details

14. Date: << >>
15. Original landlord: << >>
16. Original tenant: << >>
17. Current rent: << >>
18. Rent review date: << >>
19. Copy of lease provided or to be provided: << >>

L

E

Signed by/on behalf of the Agent:

Date:

S

A

M

P

L

E