Lone Wo

ty Policy

1. Introduction

- 1.1. This Policy should Safety Policies.
- 1.2. <<Insert Company responsibilities to </p>
 Work etc Act 1974 :
- 1.3. Work done by the situations where he
- The Company acce working alone and reasonably practica
 - 1.4.1 the mean
 - 1.4.2 provision necessar
 - 1.4.3 safe acce control of
 - 1.4.4 that adeq

ith the main Company Health and

ny") recognises and accepts its >>under the Health and Safety at ations.

mands that staff work alone or in allable in an emergency.

extends to when the employee is base, and will ensure so far as

healthy place of work;

such equipment or tools as is ry out their work;

es of work, so far as is within the

hing is provided to the employee.

2. Definition of Lone Worke

The definition of lone works

- 2.1 people in fixed esta e.g. in small worksh
- 2.2 people who work s and training establis
- 2.3 people who work production, night sh
- 2.4 people who work a installation, mainter and decorating or v
- 2.5 agricultural and fore
- 2.6 service workers when ursing staff, pest representatives and premises.

ited to):

ne person works on the premises, as home workers;

- factories, warehouses, research or fairgrounds;
- as cleaners, security, special and repair staff;
- ise on construction sites, in plant ectrical repairs, lift work, painting

workers, home helps, community, engineers, estate agents, sales visiting domestic and commercial

3. General Health and Safet

- 3.1 The overall responsible << Managing Dir
- 3.2 <<Insert Name and to day responsibilimembers who work</p>

fety within the Company lies with prietor>>, <<Insert Name>>.

to Day Responsibility>> has day and safety which includes staff

1



- 3.3 The responsible pe out before any lone implemented to red
- 3.4 When carrying out access and egress required, any medic risk of violence or h to use tools or mack
- 3.5 The responsible pe they need to be able
- 3.6 The responsible per
- 3.7 The responsible per information about the is handled in accordance.
- 3.8 Only those employ permitted to work u

4. Risk Assessments

The person conducting the

- 4.1 give consideration t persons;
- 4.2 involve the employed development of safe
- 4.3 advise the employed assessment;
- 4.4 maintain a file of all
- 4.5 ensure that employ health, collected du accordance with the

5. Employee's Duties:

- 5.1 The employee << lr home designated a
- 5.2 Working with the C ensure that any haz managed, and that premises are imple
- 5.3 If any part of the w changing, damage physical needs, the reasonably practica
- 5.4 The employee will i concerns.
- 5.5 Where PPE is need is required to use it.

able risk assessments are carried at adequate control measures are isks involved with lone working.

e responsible person will consider any physical fitness that may be yee may have, whether there is a yee, whether the employee needs

employee is given all the training ty of environments.

ing records are kept.

nployees' personal data, includinging lone working risk assessments s data protection policy.

by the responsible person will be

ment will:

ectant mothers and young

n the assessment process and the

working of the findings of the risk

ments;

ling information about their sessments is handled in tion policy.

will ensure that any parts of their ined to professional standards.

management, the employee shall vork activities are properly at would apply at the Company's

itable by dint of the work processent etc., or by the employee's neir line manager as soon as

of any incidents or safety

Risk Assessment, the employee

6. Emergency procedures

- 6.1 No member of the (their immediate line of their whereabout
- 6.2 The employee will be intervals.
- 6.3 Should any employ attempt to reach the
- 6.4 Should this be uns Client Safety lists o

This policy will be reviewed annu practices or the introduction of nev

Employee Name: <<Insert Fu

Job:

Work location:

Date: <<Date>>

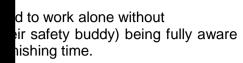
Signature:

Employer Name: <<Insert Fu

Position:

Date: <<Date>>

Signature:



ir safety buddy at pre-agreed

as agreed the safety buddy will

ddy will contact the names on the

change in circumstances, in work