

[Print on Letterhead or insert details of Company Name, Number, Place of Registration and

Companies House
Crown Way
Cardiff
CF14 3UZ

<<Date>>

Dear Sir / Madam,

Notice to withdraw election to keep the Register of Directors' Residential Addresses] at Companies House

In accordance with section 167A of the Companies Act 2006, the Company elected to keep the above register(s) on the central register as of <<insert date>>.

We now wish to withdraw this election in accordance with section 167E of the Companies Act 2006 and confirm that as soon as possible we shall hold our own Register of Directors [and Register of Directors' Residential Addresses].

We understand our obligations in relation to the Register of Directors [and our Register of Directors' Residential Addresses] in accordance with the obligation of maintaining and updating the register(s) in accordance with the obligations under the Companies Act 2006

Thank you for your attention in this matter.

Yours faithfully,

<< Company Secretary Name >>
For and on behalf of <<Company Name>>