

[Print on Tenancy Agreement] [Insert Address]

<<Landlord's name(s)>>

<<Address>>

<<Address>>

<<Postcode>>

<<Date>>

**OPTION AGREEMENT BETWEEN LANDLORD AND TENANT – NOTICE OF**

To: <<Landlord's name(s) as a

I/We hereby give you notice of the Option Agreement contained in [a Lease] **OR**  
[an Option Agreement] dated <<Date>> (1) <<Landlord(s)>> and (2)  
<<Tenant>> relating to the Property <<Address of property>>.

[I/We enclose evidence that the Option Agreement have been  
satisfied.]

Please acknowledge receipt of this notice by signing the duplicate notice and  
returning it to me/us [in the enclosed envelope].

Signed: .....

Print name: .....

[On behalf of] <<Insert Tenant Name>>

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I acknowledge receipt of the notice of which this is a duplicate.

Signed: .....

Print name: .....

[On behalf of] <<Insert Landlord Name>>