

Response Letter from P

re updating information

To: << insert name and address of

From: << insert name and address

<< insert date>>

[By post/email]

Dear << insert name >>¹,

Statutory duty to update inform

[<<Insert Company Name Limited

[/We] understand that In accordance with the Companies Act 2006 and the Register of People with Significant Control (the "Legislation"), [I/we] have a duty to notify the Company of any changes in particulars in order for the Company to fulfil its obligation under the Legislation of People with Significant Control ("PSC Register") up to date.

Delete as appropriate

In accordance with this duty, [I/we] have been [no/a] change in [my/our] registrable interest [which occurred on << insert date >>].

[I/We] confirm that [I/we] [am/a] [person/people] within the meaning of the Legislation.

[I/We] confirm that [my/our] updates are << insert relevant correct or more information >> as required by the PSC Register.

[I/We] should be grateful if you would acknowledge this letter and that the PSC Register has been updated accordingly.

Yours faithfully,

.....

<< insert name >>

OR

For and on behalf of:

<<Insert Company Name Limited>>

¹ This will most likely be addressed to a director of

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