## Letter to PS

[<<Insert Com

information

he "Company")

<< insert date>>

[By post/email]

Dear << insert PSC/RLE >>,

## Register of People with Signific 790H of the Companies Act 200

We are writing to inform you that and the Register of People with registrable person (PSC) or regist is under a duty to provide any upo know, that a relevant change has

A relevant change occurs if a PS registrable or there is a change a then made incorrect or incomplete

To date, we have not sent you a relevant change has occurred as v

You are therefore under a duty if s

- notify us of such a change;
- state the date on which su
- give us the required particular

This duty must be complied wit beginning with the day on which month on which you discovered th

You should be aware that failudisclosure of false information, is Companies Act subject to a penal addition, the Company may take have provided us with this inform failure to do so.

Full details of your potential obliga

We enclose a pro-forma response promptly as possible should you s



21A of the Companies Act 2006 lations 2016 (the "Legislation"), a (RLE) in relation to the Company they know, or ought reasonably to ars as stated in our PSC register.

the Company either ceases to be articulars in our PSC register are

e Legislation regarding whether a ct this to be the case.

red to:

update our PSC register.

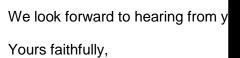
nd of the period of two months and the end of the period of one

nation required by this letter, or graph 13 of Schedule 1B to the prisonment, or a fine (or both). In ntrol rights until such time as you d reason sufficient to justify your

e www.gov.uk website.

assist you in responding to us as





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For and on behalf of 1:

<<Insert Company Name Limited>

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<sup>&</sup>lt;sup>1</sup> The letter should be signed by a director or secret