

ert Address]

<<Date>>

Your tenancy dated <<date>> of
Tenancy information

mentation that I am/the Landlord is

- to a new tenant. This [is enclosed]
>].
- to a new tenant. This [is enclosed]
>].
- n report must be given to a new
n <<date>> by <<person>>].
- al Government's "How to Rent: the
new tenant. This [is enclosed] **OR**
OR [will be sent to you by email at
ed that I/the Landlord may use for
ne tenancy].
- n of your tenancy deposit must be
deposit. This [is enclosed] **OR** [was
osed] **OR** [was provided to you on
- ndlord and Tenant Act 1987) to
be served. [This can be found at
nt] **OR** [Please note that [my][the
ys:

[8. A copy of the Fire Safety Information must be provided under the Fire Safety Order, the management of fire safety.

Instructions for the property must
Regulations 2022 relating to the
than one dwelling that share fire

exits. This information [is provided to you on <<date>> by <<person>>].]

[9. A copy of the agreed check was provided to you on <<date>> by <<person>>].] OR [was provided to you on <<date>> by <<person>>].]

[10. For completeness, the smoke and carbon monoxide alarms were checked on <<date>> and were in proper working order when you were present when the alarms were tested and shown how to use them. A copy of the test results for each month] [is enclosed].

Please sign and return one copy of this letter and receipt.

Yours sincerely,

[For and on behalf of the] Landlord

.....

I confirm the tenant's receipt of this letter and receipt referred to in it.

Signed _____

[For and on behalf of the] Tenant

Encs: [EPC]
[Gas safety certificate]
[EICR]
[How to Rent booklet]
[Prescribed information about the property]
[Tenancy Agreement]
[Fire Safety & Fire Door Information]
[Inventory]