

Site Address
Building Name

RA Ref No:
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Assessor	Job Title
<<Name>>	<<Name>>

Assessment Date	Review Dates / Initials	
<<Date>>	<<Dates>>	<<Initials>>

Assessment task:	Using or working near diggers or
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Persons at risk	Details	
Contractors	<<e.g. all operatives>>	<<e.g. all operatives>>
Visitors		
Gen. Public / Others	<<e.g. any passers by>>	

any disabled?	Comments
Yes <input type="checkbox"/> No	<<e.g. manually unloading lorry containing 25kg bags of cement and placing in site store 10m away>>
Yes <input type="checkbox"/> No	
Yes <input type="checkbox"/> No	

Hz No.	Hazard description	How are persons affected?	P
1	Trench collapse	e.g. Persons in the trench could suffer crush injuries, or asphyxiation should the trench collapse.	<<e.g. 4>>
2	Leptospirosis	e.g. Contact with contaminated water or surfaces in the trench could spread leptospirosis.	<<e.g. 4>>
3	Collision with manoeuvring plant	e.g. Manoeuvring machinery can cause serious injuries to personnel	<<e.g. 4>>
4	Being struck by plant accessories – buckets etc	e.g. Personnel coming into contact with swinging or falling accessories will suffer serious head or body injuries	<<e.g. 4>>
5			

Existing controls	Further controls / action
e.g. No-one to be in trench unless it is shored or supported>>	<<e.g. Entry into trench to be avoided if possible>>
e.g. Operatives have had any training in dangers of leptospirosis. PPE is supplied>>	<<e.g. Washing /changing area to be provided>>
e.g. Site supervisor to ensure hi vis clothing is worn by all workers in area.>>	<<e.g. Site supervisor to ensure that no unnecessary personnel are in the area>>
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Probability (P)	5=very likely, 4=likely, 3=quite possible, 2=possible, 1=unlikely
Severity (S)	5=fatal, 4=severe, 3=moderate, 2=slight, 1=negligible
Risk (R)	0-8=low risk, no action required. 9-15=medium risk, ensure adequate controls

25=high risk, stop operation & implement control measures