

S

<<Full name of member>>
<<Full address of member>>

<<Date>>

A

Dear Sir/Madam,

Application for membership of <> (The Charity”)

The Charity’s Trustees recently received your form of application to become a

The Trustees note your interest in <> of the Charity, and that you accept that, as a member of the Charity, you will be bound by the provisions set out in the Constitution of the Charity) to exercise your powers as a member of the Charity in the way you decide in good faith would be most likely to further the purposes of the Charity.

The Trustees have now approved your application, and accordingly I have the pleasure in confirming that that, as from the date of this letter, you are now a member of the Charity.

Your membership is subject to the provisions of the Constitution of the Charity. Please note that membership is not transferable. You may resign as a member at any time, if you wish to resign and giving a date when you wish your resignation to take effect. Your resignation should normally be between 10 - 28 days after the date of your letter.

I have added your details in our Register of Members. [as requested] I enclose your membership certificate signed by the Charity Secretary.

If your address for correspondence is different to the one on file, please let us know so that we can amend your contact details in our records.

Yours faithfully,

M

P

Signed.....

NAME:

Charity Secretary

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