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/HOME NAME>>

Health and Safety Policy

Date>>

1. Introduction

- 1.1 <<Ins>> ("the Home") recognises and accepts its responsibility for the health and safety of its employees under the Health and Safety at Work etc. Act 1974 including the responsibilities of:
 - 1.1.1 to provide a safe and healthy place of work
 - 1.1.2 to provide information, instruction, training and supervision
 - 1.1.3 to provide safe plant and equipment and safe systems of work
 - 1.1.4 to protect employees from the places of work
 - 1.1.5 to protect employees from accidents and work related ill health

2. General Health and Safety

- 2.1 The overall responsibility for health and safety lies with the <<Managing Director>>, <<Name>>.
- 2.2 <<Name>> has day responsibility for managing health and safety in the Home.
- 2.3 The Managing Director is committed to achieving the highest possible standards of health and safety in the Home.
- 2.4 The Managing Director is committed to complying with the requirements of the Health and Safety at Work Regulations 1999, the Manual Handling Operations Regulations 1992, the Fire Safety Order 2005 and its associated regulations. Procedures are in place to control the spread of infection and to ensure that assessments of all potentially hazardous activities are carried out regularly in order to identify any hazards and that appropriate measures or controls are put in place to prevent any accidents or incidents.
- 2.5 The Managing Director ensures that assessments of all potentially hazardous activities are carried out regularly in order to identify any hazards and that appropriate measures or controls are put in place to prevent any accidents or incidents.
- 2.6 Through continuous monitoring the management will ensure that the Home is free of any trip hazards, and that all fire escape routes are clear and unobstructed. All staff will be encouraged to co-operate with the management on health and safety matters and to report any condition which may be a hazard to the Home.
- 2.7 The Managing Director ensures that all staff undergo regular training updates and that they are always in possession of current training certificates. The management will also encourage qualified nursing staff to undertake Compulsory Professional Development (CPD).
- 2.8 In compliance with the Health and Safety (Consultation of Employees) Regulations 1996, the management will at all times consult with their employees on matters relating to health and safety.

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- 2.9 The S so far as reasonably practicable, ensure that the
Com financial resources to meet these objectives
- 2.10 Copie be available to all Home employees and other
inter
3. **Directors/Partners**
- 3.1 The D ve at least basic knowledge and understanding of
the H etc. Act 1974 and its associated Regulations and
Appr that apply to a residential nursing or care home.
- 3.2 It will all the Directors/Partners to keep all employees
advise in respect of health and safety matters.
- 3.3 In or ety and health of employees and others, the
Direc
- 3.3.1 s to familiarise themselves with the hazards and
working at the Home and with the precautions
n to eliminate or control those risks.
- 3.3.2 o deal with any emergencies.
- 3.3.3 ained and competent person to assist them in
health and safety duties. XXXXX (from
has been appointed as that person.
- 3.3.4 s receive sufficient training and information so that
r duties safely and competently. Ensure adequate
available for this purpose. Before entrusting work
ke into account their capabilities as regards health
e that suitable Risk Assessments are carried out
vity.
- 3.3.5 annual review of the Health and Safety Policy and
to all employees and others working on behalf of
- 3.3.6 ees carry out the health and safety responsibilities
- 3.3.7 orformance of the Home is monitored and take action
d deficiencies.
- 3.3.8 y provision is made for welfare facilities and that
isions are made.
- 3.3.9 ssary PPE is provided to employees, and that
its use.
4. **Designated Person's Duties:**
- 4.1 To en irectors/Partners, Supervisors and Staff are aware
of the Safety responsibilities.
- 4.2 To in any changes, developments and amendments to
the p sary.

- 4.3 To inform the Health and Safety Executive of all notifiable accidents. Investigate any accidents and near misses, report occurrences and recommend means of preventing re-occurrence.
- 4.4 To arrange and deliver training for all employees.
- 4.5 To create and maintain a Risk Assessment Matrix for all staff.
- 4.6 To ensure that all health and safety assessments (including where appropriate, COSHH, Noise, Manual Handling, etc.) are carried out as needed.
- 4.7 To ensure that all health and safety assessments are reviewed as needed.
- 4.8 To promote and encourage a responsible attitude towards, Health and Safety matters.

This policy will be reviewed annually or when there is a change in circumstances, in work practices or when new legislation.

Name:

Position:

Date:

Signature: