

**THIS LICENCE** is dated the <<date>> and is made **BETWEEN:**

(1) [<<Licensor's Name>>, a company of the <<Country of Incorporation of Licensor's Company>> under number <<Licensor's Registration Number>> whose registered office is at <<Licensor's Address>> (hereinafter known as the 'Licensor') and]

**OR** [<<Licensor's Name>> of <<Licensor's Address>> (hereinafter known as the 'Licensor') and]

(2) [<<Licensee's Name>>, a company of the <<Country of Incorporation of Licensee's Company>> under number <<Licensee's Registration Number>> whose registered office is at <<Licensee's Address>> (hereinafter known as the 'Licensee'))]

**OR** [<<Licensee's Name>> of <<Licensee's Address>> (hereinafter known as the 'Licensee'))]

**1. Definitions and Interpretation**

In this deed, except where the context requires, the following terms shall have the following meanings:

'Licence Fee'	means the value of the licence fee of <<insert value>> [day][week][month] exclusive of <<insert value>>
'Licence Period'	[means the time period from <<insert date>> to <<insert date>>] <b>OR</b> [means the date period from <<insert date>> to and including <<insert date>>] as determined in accordance with clause 4];
'Parking Space'	means the parking space <<insert space>> [shown for identification purposes attached to this agreement];
'Permitted Days'	means the days of use e.g. Mondays and Wednesdays <<insert days>> e.g. 1 September, 5 October>>;
'Permitted Hours'	means the hours of use e.g. 7am to 7pm>>;
'Permitted Use'	means the use of the Parking Space for the Permitted Vehicle;
'Permitted Vehicle'	means the vehicle make, model and registration number <<insert details>> provided to the Licensor in accordance with clause 4];

**2. Grant of licence**

2.1 The Licensor permits the Licensee to use the Parking Space for the Licence Period for the Permitted Days.

2.2 The Licensor shall allow the Licensee to enter and egress from the Parking Space over the Licence Period (subject to applicable laws and regulations).

2.3 This licence is personal to the Licensee and may not be transferred.

### 3. Licence Fee

3.1 [The Licensee must pay the Licence Fee to the Licensors on the whole of the Licence Period to the Licensors on the whole of the Licence Period.]

OR

3.1 [The Licensee must pay the Licence Fee to the Licensors on the first [week][month] of the Licence Period to the Licensors on the first [week][month] of the Licence Period of this Agreement.]

3.2 The Licensee must pay the Licence Fee to the Licensors in advance on the first day of each Licence Period.

### 4. Cancellation and termination

4.1 If the Licensee terminates the Agreement (e.g. cancels the booking) more than <<insert number of weeks>> before the start of the Licence Period the Licensors shall (or be paid) a £<<insert amount, e.g. £10>> administration fee payable by the Licensee. The Licensors will refund all other sums paid by the Licensee.

4.2 If the Licensee terminates the Agreement (e.g. cancels the booking) less than <<insert number of weeks>> before the start of the Licence Period the Licensors shall be entitled to a £<<insert amount, e.g. £10>> administration fee payable by the Licensee, e.g. 100>>% of the Licence Fee.

4.3 [If the Licensee has terminated the Agreement by the date specified in Clause 3.2 the Licensee will not be entitled to a refund of the Licence Fee terminated the Agreement under Clause 4.1.]

4.4 Either party may terminate the Agreement at any time during the Licence Period by giving the other party <<insert notice period for termination of licence e.g. 4 weeks>> notice.

4.5 If the Licence Fee is <<insert maximum length of time licence fee is allowed to be in arrears>> (whether formally demanded or not) or if the Licensee breaches any of its covenants in this Agreement the Licensors may terminate the Agreement with immediate effect.

### 5. Licensee's covenants

5.1 The Licensee shall provide the Licensors with details of the make, model and registration of the vehicle to be occupying the Parking Space before the start of the Licence Period (or immediately if the vehicle is to be occupying the Parking Space into less than 7 days before the start of the Licence Period) with details of the make, model and registration of the vehicle that will be occupying the Parking Space.

5.2 If the Licence Fee is <<insert maximum length of time licence fee is allowed to be in arrears>> (whether formally demanded or not) the Licensee must pay the Licensors interest at the rate of <<rate of interest>> per annum above the base rate of the Bank of England as published on a daily basis on the Licensors' website until the date on which payment is made.

5.3 The Licensee shall ensure that the following covenants to be done any of the following:

5.3.1 use the Parking Space only for the Permitted Purpose during the Licence Period and

5.3.2 park vehicles in the Parking Space only;

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5.3.3 make any use of the Parking Space to emit excessive smoke or fumes to be emitted;

5.3.4 share occupancy of the Parking Space or any part of it;

5.3.5 make any alterations to the Parking Space;

5.3.6 put any sign on the Parking Space without the prior written consent of the Licensor;

5.3.7 cause any nuisance to the Licensor or to the owners or occupiers of the Parking Space;

5.3.8 <<insert any other conditions>>

5.4 The Licensee shall keep the Parking Space clean and tidy and make good any damage caused.

5.5 The Licensee shall comply with all regulations relevant to the use of the Parking Space.

5.6 The Licensee shall pay any charges that is chargeable on any use of the Parking Space.

5.7 At the end of the Licence term the Licensee shall vacate the Parking Space and remove all items belonging to the Licensee in possession to the Licensor.

## 6. Overstays

6.1 If the Licensee's vehicle is parked in the Parking Space outside of the Permitted Hours or on a Permitted Day the Licensee shall pay the Licensor a fee of £<<insert amount>> per hour (exclusive of value added tax) for each hour of overstay, up to a maximum of £<<insert maximum>> per day of the overstay, up to a maximum of £<<insert maximum>> (exclusive of value added tax).

6.2 If the Licensee overstays for more than <<insert number>> hours the Licensor may remove the vehicle from the Parking Space and the Licensee shall reimburse the Licensor for the costs incurred.

## 7. General

7.1 The parties agree that this Licence is made for the sole benefit of the Licensee and the Licensee shall not be bound by any terms or conditions of any other licence or agreement entered into by any party to this licence has no right to rely on the provisions of the (Landlord and Tenant (Covenants) Act 1999 to enforce any terms or conditions of any other licence or agreement entered into by any party to this licence.

7.2 All notices given under this Licence shall be in writing and for the purpose of service the provisions of the Landlord and Tenant (Covenants) Act 1999 shall apply as contained in Section 196 of the Law of Property Act 1925.

Signed by <<Name>> for and on behalf of the Licensor

Signed by <<Name>> for and on behalf of the Licensee