

SUBJECT
Heads of Terms of Lease

1. Name and address of the Assignor
2. Name and address of the Assignee
3. Name and address of Assignee (if applicable): << >>
4. Name and address of the Landlord
5. Details of the premises: << >>
6. Details of the Lease:
 - 6.1 Date: << >>
 - 6.2 Original landlord: << >>
 - 6.3 Original tenant: << >>
 - 6.4 Commencement date: << >>
 - 6.5 Expiry date: << >>
7. Premium payable for assignment: << >>
8. Landlord's consent: The Assignee shall obtain the Landlord's consent by way of a formal deed to be received by the Assignee upon receiving the Landlord's written consent.
9. Costs:
 - a) Landlord and Tenant to pay their own costs in connection with the assignment? Yes.
 - b) If one party is paying the costs, is there a cap on the amount payable? Yes. If so, the amount of the cap is capped.
 - c) If relevant, what is the cap? <<amount>> plus VAT.
 - d) Who is to be responsible for the costs in connection with approving the assignment? Assignee.
10. Timing and other matters: << >>
11. Legal advisers (if applicable):
 - 11.1 Tenant's: <<Insert name and contact details>>
 - 11.2 Assignee's: <<Insert name and contact details>>