

[Partnership Agreement of LLP]

<< Name of Retiring Member>>
<<Address>>
<<Address>>
<<Address>>

<< Date >>

Dear <<Insert name of Retiring Member>>

RETIREMENT FROM LLP

In response to your letter dated <<Insert Date>> we acknowledge receipt of your letter and confirm your Cessation from the LLP as of <<Insert Cessation Date>>.

You shall be repaid all sums due to you in accordance with the terms of the LLP Agreement, including but not limited to Retiring Member, including but not limited to <<Insert relevant details of your claim>> calculated>>.

In accepting your resignation, we shall provide you with the terms of the LLP Agreement in relation to, amongst other things, the transfer of LLP Property, assets and records.

In accordance with the terms of the LLP Agreement, we shall provide you with the following indemnity in relation to, amongst other things, the transfer of LLP Property, assets and records.

<<If there are any other specific terms of the LLP Agreement, they should be set out here>>.

All terms used in this letter are as defined in the LLP Agreement or your letter dated <<Insert Date>>.

Yours faithfully,

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For and on behalf of <<Limited Liability Partnership>>