

1. Introduction

- 1.1 The overall responsibility for health and safety lies with the Proprietor <<Name>>. It will be the responsibility to ensure their own safety but also that of any employees and that of the customers/clients.
- 1.2 <<Trading Name>> recognises and accepts its responsibilities under the Health and Safety at Work etc. Act 1974 including:
 - 1.2.1 provide and maintain a safe and healthy place of work
 - 1.2.2 provide and maintain safe systems of work
 - 1.2.3 ensure safe working conditions in all places of work
 - 1.2.4 work to prevent work related ill health

2. General Health and Safety Policy

- 2.1 The Proprietor is committed to the requirements of the Health and Safety at Work Regulations 1999 and other relevant legislation in all work activities.
- 2.2 The Proprietor is committed to the highest possible standards of health and safety in all work activities.
- 2.3 The Proprietor will ensure that all work activities are carried out in a way that minimises the risk of injury, disease or ill health.
- 2.4 The Proprietor is aware that the work that they do does not adversely affect the health and safety of other companies or members of the public including customers.
- 2.5 The Proprietor will, where practicable, ensure that <<he/she>> meet these objectives.
- 2.6 Copies of this policy will be made available to all interested parties.

3. Proprietor's Duties

The Proprietor takes responsibility for health, safety and welfare throughout <<his/her>> business to protect the safety and health of <<himself/herself>> and others involved in the Business' operations, <<he/she>> will:

- 3.1 Be aware of the requirements of the Health and Safety at Work etc. Act 1974 and relevant approved Codes of Practice.

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3.1.1 Ensure that all employees understand the hazards and risks associated with their work and with the precautions which need to be taken to control those risks.

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3.1.2 Ensure that all employees (where appropriate) receive sufficient information to enable them to perform their duties safely.

3.1.3 Before entering into any contract with subcontractors, take into account their capabilities and ensure that they are competent to carry out their duties safely.

3.1.4 Ensure that all work involving hazardous materials is carried out on any premises where appropriate controls are put into place.

3.1.5 Ensure that all employees (where appropriate) are adequately trained to perform their health and safety duties effectively.

3.1.6 Ensure the safety of the Business is monitored and take appropriate action to remedy any deficiencies.

3.1.7 Ensure that all employees are adequately trained.

3.1.8 Ensure that all workplaces (where appropriate) are made for welfare facilities at all times.

3.1.9 Ensure that all employees (where relevant) comply with relevant statutory obligations.

This policy will be reviewed annually or more frequently if there is a change in circumstances, in work practices or the introduction of new equipment.

Name:

Position:

Date:

Signature:

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