

COMMERCIAL RECOVERY
INVENTORY UNDER PARAGRAPH 12 TO THE TRIBUNALS,
COURTS AND ENFORCEMENT ACT 2007

To: <<Tenant's name(s)>> ("Tenant")
<<Address>>
<<Address>>
<<Postcode>>

<<Co-owner's name(s)>> ("Co-owner")
<<Address>>
<<Address>>
<<Postcode>>

From: <<Enforcement Agent's name>> ("Enforcement Agent")
<<Address>>
<<Address>>
<<Postcode>>

1. This Notice relates to the property at <<address of property>> ("Property").
2. The Tenant is the tenant of <<address of property>> under a lease dated <<date>> between (1) <<Original Landlord>> and <<Co-owner>> ("Lease").
3. The landlord of the Property is <<name of landlord>> ("Landlord").
4. The Landlord has the right to recover from the Tenant by commercial rent arrears recovery under section 103 of the Tribunals, Courts and Enforcement Act 2007.
5. Certain of the goods at the Property are owned jointly by the Tenant jointly with the Co-owner.
6. As at the date of this Notice the Tenant owes the Landlord £<<amount>> ("Debt").
7. The Enforcement Agent has been instructed to seize the goods belonging to the Tenant and the Co-owner ("Controlled Goods").
8. The Controlled Goods are:
<<list, including detailed description of goods, e.g., make, model, colour, serial number>>.

Signed by the Enforcement Agent:

Print name:

Date:

Enforcement Agent's reference: