

<<Company Name>> LIMITED
(Company number <<Company Number>> and Registration No.>>)

[Minutes of a meeting of the board of directors / resolutions of the sole director] of
<<Company Name>> Limited (the "Company") held at <<Location>> on <<Date>> at
<<Time>>.

PRESENT	NAME	POSITION
	<<Name>>	Director
	[Director]	[Director]
	[Director]	[Director] [Secretary]
[IN ATTENDANCE:]		
[APOLOGIES FOR ABSENCE RECEIVED FROM:]		

1. CHAIRMAN

It was resolved that <<Name>> be appointed chairman of the Company and
<<Name>> took the chair of the meeting.

2. NOTICE AND QUORUM

The chairman reported that sufficient notice had been duly given and that a
quorum was present. The chairman declared the meeting was open.]

3. DECLARATIONS OF INTEREST

Each director present at the meeting declared [that they did not have any] OR [confirmed that they did not have any] direct or indirect interests in any matters to be considered at the meeting which they were required to declare under section 177 of the Companies Act 2006 and the Company's articles of association.

4. DOCUMENT(S) [PRODUCED TO THE MEETING] OR [CONSIDERED BY THE SOLE DIRECTOR]

There was [produced to the meeting / considered by the sole director] << the following

¹ Paragraphs 1 to 3 and 7 are not required if there is only one director because there will not be a meeting.

document(s) >> (the Document(s))

- a £<< • secured/unsecured loan ("the Loan Agreement") between the Company as borrower and Lender >> as lender (2) for the purpose of << state purpose >>

[For secured loans include the following]

- a << state the nature of the loan (e.g. a debenture>>, to be executed by the Company as chargee under the terms of Lender >> as chargee under which the Company will grant >> << name rights, undertakings, property, assets etc over which the loan is to be made available by the Company >> to secure the loan facility being made available by the Company >> (the Loan Agreement and set out in Schedule 2 of the Loan Agreement).

5. RESOLUTION

Following consideration of the matters set out in the Document(s) 2006, IT WAS RESOLVED that the transaction(s) contemplated therein be and is/are in accordance with and not in contravention of the Company's articles of association and that << Name or names >> be and is/are authorised to execute the said Document(s) on behalf of the Company.

6. FILING

<< The company secretary/name of the company has no company secretary >> was instructed to make all necessary filings in the books and registers of the Company.

7. CLOSE

There was no further business and the meeting was closed.]

.....
[Chairman] OR [Sole Director]