Residential L **Agents Details** Agent's name Agent's Address Agent's office telephone number Agent's email address **Owner/Landlord Details** Owner's name Owner's address Owner's telephone number Owner's email address **Property Details** Property address Postcode Title number Tenure Description of Property Number of bedrooms Description of bedrooms Number of bathrooms Number of reception rooms: **Energy Performance Certificate** Council Tax Band

intment Form e)

ehold, Leasehold, Commonhold, ed >>

use, Bungalow, Flat (ground floor, t access) >>

double, one single>>

f EPC rating >>

ate garden, shared garden,

age, off street parking, on street

Outside space:

Parking

Shared facilities/amenities

Rent

Utility provider information

Are you aware of any of the follow affecting the property:

Building safety

e.g. unsafe cladding, remediation

Rights and restrictions that affe of the property

e.g. lease restrictions, rights of wa conservation area, permitted deve restrictions etc.

Planning and development prop

e.g. existing planning permission a the property, Article 4 Direction in restricting permitted development

Property accessibility/adaptions

e.g. step free access to the proper room/level access shower

Flood risk/ Coastal erosion risk

e.g. has the property been flooded 5 years, any issues obtaining insu

Coal and mining areas

e.g is the property on a coalfield o impacted by the effect of other mir

Other matters

Other features

Agency details

- Agency start date: <<start date
- Fixed term (during which neith date>>
- Basis of agency: find a tenan agency] basis
- 4. Letting Commission: << >>%

of residents' gym>>

mount and frequency>>

ricity to the property, water supply, adband>>

hat is the defect, what works need has been done, what will the cost

lease provide details e.g. right of

ease provide details >>

ease provide details >>

ease provide details of the date of e of flood (river,sea,ground ce water >>

ease provide details >>

se provide details >>

<e.g. 8 weeks from agency start

vice on a [sole agency] [multiple

>>% plus VAT) of the rent due for

(Rent Collection Service).

the first year of >>% inclusive of tenancy)

- Rent collection due for the first the second second
- 6. Target rent: fron
- 7. Security deposit
- Other permitted deposit>>
- 9. Additional service

enancy has a fixed term of less than a year, << VAT) of the rent due for the whole term of the

nclusive of VAT (<< >>% plus VAT) of the rent the tenancy has a fixed term of less than a year, as VAT) of the rent due for the whole term of the

r calendar month

s: [£<< >>] [none]

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tenants: <<insert details, e.g. refundable holding

ent:

	der's charg
Energy Certificate	·>
Gas safety of	·>
Electrical ch	·>
Smoke alarr	·>
Smoke al tenancy che	·>
Fire doors cl	·>
Inventory pre	·>
Inventory ch	·>
Inventory ch	·>
< <insert services="">></insert>	·>

der's charge	Agent's fee (£)	
>	<< >> [inclusive of VAT (<< >: plus VAT)]	>
>	<< >> [inclusive of VAT (<< >: plus VAT)]	>
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>	<< >> [inclusive of VAT (<< >: plus VAT)]	>
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>	<< >> [inclusive of VAT (<< >: plus VAT)]	>
		_

Acknowledgement

I/We have read and Collection Service) have received from al Lettings Agency Terms and Conditions (Rent is Appointment Form] **OR** [a copy of which I/we

I/We have complete are outstanding I/we when any consent is

I/We wish to appoin

I/We confirm that (including planning

I/We acknowledge of under the Consum requirements, disclored from any legal cons

I/We request the Ag for the 14 day cance

I/We acknowledge that amount that is in of cancellation, in contact that is in the cancellation.

I/We acknowledge t tenant introduced by

Information about

You have the right t conclusion of the co

To exercise the righ a clear statement (e email address spec attached model can

To meet the canc concerning your exe

Signed by the Owne

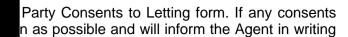
Date:

Agent declaration

I have explained the opportunity to read Conditions (Rent Conditions)

Signed by/on behalf

Date:



Property and collect rent during the tenancy.

g I/we will not be in breach of any restriction title deeds and mortgage conditions).

of the obligations to provide Material Information is. I/We will ensure full compliance with these il Information, and agree to indemnity the Agent o disclose such information.

eting of the Property immediately and not to wait below to expire.

ight to cancel I/we will be liable to pay the Agent peen performed up to the date of communication verage of the agreement.

t to cancel once a letting has been agreed with a

without giving any reason within 14 days of

rm us of your decision to cancel this contract by fax or email to the postal address, fax number or ency Appointment Form). You may use the t obligatory.

sufficient for you to send your communication el before the cancellation period has expired.

contract to the Owner and have given them the and the Residential Lettings Agency Terms and



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To: << Agent to inse and email address>

I/We (delete as app my/our (delete as a

Name of consumer

Address of consum

Signature of consur

Date:

ELLATION FORM

phical address and, where available, fax number

ce that I/we (delete as appropriate) cancel gency services dated << >>.

