

Assessor

Job Title

Assessment Date

Review Dates / Initials

Assessment task or location: Use of raw materials

H Z N o.	Environmental Aspect	Source	Fr
1	Procurement of IT equipment	New and second hand equipment	
2	Procurement of construction materials	New or recycled	
3	Procurement of printed matter	New or recycled, paper. Cards etc	
4	Procurement of office sundries	New or recycled, re-using of waste paper	

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Environmental Impact	Level of Risk			Responsible Person
	S	P	R	
Water pollution if disposed of incorrectly. Loss of non-renewable resources. Potentially hazardous leachate, landfill	3	3	9	S Bloggs – Office supervisor
Habitat, Soil & water pollution if disposed of incorrectly. Loss of non-renewable resources, filling of landfill	3	3	9	S Bloggs – Office supervisor
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