### Inventory

S

graphs]

Property: <<Name/Address of Property>>

Landlord: <<Name/Address of Landlord>>

Tenant: <<Name/Address of Property>>

Deposit Amount: £ << Amount of deposit>>

appropriate>>

Date of check in inventory inspection: <<Date>>

The Landlord and Tenant (or their respective agent(s)) were present and i alarms were tested, testing explained to the Tenant and where to find fire

Room	Description of Item	
1 Hall [stairs	< <e.g. coat="" stand="">&gt;</e.g.>	<< >>
and landing]	Fitting 0 December	
	Fittings & Decoration:	
	Floor [Carpet/Tiles/Wood]	<e.g.colour, nev<="" td=""></e.g.colour,>
	Walls << >>	evidenced by pho
	Ceiling << >>	Schedule)]>>
	Light fittings << >>	<< >>
	Door << >>	<< >>
	Door lock << >>	<< >>
	Window(s) << >>	<< >>
	Window lock(s) << >>	<< >>
	Smoke alarm(s) << >>	<< >>
	Other << >>	<< >>
2 Living Room	< <e.g. blue<="" td="" two=""><td>&lt;&lt; &gt;&gt;</td></e.g.>	<< >>
	Armchairs/curtains/lampshade>	<e.g. m<="" new,="" no="" td=""></e.g.>
	>	
	Fittings & Decoration:	
	Floor [Carpet/Tiles/Wood]	<< >>
	Walls << >>	<< >>
	Ceiling << >>	<< >>
	Light fittings << >>	<< >>
	Door << >>	<< >>

e of check in inventory inspection: <<Date>>>

nen appliances were tested and working at check in.

the time of the inventory inspection, smoke and carbon monoxide

		-	Check (	out con	dition (	(if appl	icable)	
	<<							
as								
\$								
	<<	>>						
<b>&gt;</b>								

©Simply-Docs - PROP.RES.SL.16 - Pro-Forma Inventory.

	Window(s) << >>	<< >>
	Window lock(s) << >>	<< >>
	Other << >>	<< >>
3 Dining Room	< <e.g. dining="" pine="" table="">&gt;</e.g.>	< <e.g. nev<="" td=""></e.g.>
	<e.g. chairs="" dining="" matching<="" td=""><td>&lt;&lt; &gt;&gt;</td></e.g.>	<< >>
	table>>	<< >>
	< <e.g. glasses="" large="" wine="">&gt;</e.g.>	<< >>
	Fittings & Decoration:	
	Floor [Carpet/Tiles/Wood]	<< >>
	Walls << >>	<< >>
	Ceiling << >>	<< >>
	Light fittings << >>	<< >>
	Door << >>	<< >>
	Window(s) << >>	<< >>
	Window lock(s) << >>	<< >>
	Other << >>	<< >>
4 Kitchen	< <e.g. of="" range="" saucepans="">&gt;</e.g.>	<< >>
		< <e.g. nev<="" td=""></e.g.>
	Kitchen Appliances:	
	< <e.g. and="" gas="" hob="" oven="">&gt;</e.g.>	< <e.g. ma<="" td=""></e.g.>
	< <e.g freezer="" fridge="">&gt;</e.g>	approx X
	< <e.g dishwasher="">&gt;</e.g>	<< >>
	< <e.g machine="" washing=""></e.g>	<< >>
	< <e.g cleaner="" vacuum="">&gt;</e.g>	<< >>
	Other Fittings & Decoration:	
	Floor < <carpet tiles="" wood="">&gt;</carpet>	<< >>
	Walls << >>	<< >>
	Ceiling << >>	<< >>
	Light fittings << >>	<< >>
	Door << >>	<< >>
	Door lock << >>	<< >>
	Window(s) << >>	<< >>
	Window lock(s) << >>	<< >>
	Smoke alarm(s) << >>	<< >>
	CO alarm << >>	<< >>
	Other << >>	<< >>
5 Cloakroom	<< eg toilet >>	< <e.g. col<="" td=""></e.g.>
©Simply-Docs – PRO	P.RES.SL.16 - Pro-Forma Inventory.	
	•	

rs old>>	<< >>	
rs old>>	<< >>	
order, no marks,		
prox age>>	<< >>	

	<< eg basin >>	<< >>
	<< eg mirror >>	<< >>
	<< eg toilet roll holder >>	<< >>
	Other << >>	<< >>
6 Bedroom 1	< <e.g. dressing="" pine="" table="">&gt;</e.g.>	< <e.g. and<="" make="" td=""></e.g.>
	< <e.g. matching<="" pine="" td="" wardrobe=""><td>&lt;&lt; &gt;&gt;</td></e.g.>	<< >>
	dressing table>>	<< >>
	< <e.g. double<="" kingsize="" td=""><td>&lt;&lt; &gt;&gt;</td></e.g.>	<< >>
	mattress>>	<< >>
	Fittings & Decoration:	
	Floor [Carpet/Tiles/Wood]	<< >>
	Walls << >>	<< >>
	Ceiling << >>	<< >>
	Light fittings << >>	<< >>
	Door << >>	<< >>
	Window(s) << >>	<< >>
	Window lock(s) << >>	<< >>
	Other << >>	<< >>
7 Bedroom 2	<< >>	<< >>
8 Bedroom 3	<< >>	<< >>
9 Bathroom	<< >>	<< >>
10 Garden	<e.g. furniture,<="" garden="" shed,="" td=""><td>&lt;<e.g. and<="" make="" td=""></e.g.></td></e.g.>	< <e.g. and<="" make="" td=""></e.g.>
	lawn mower, tools, mown	J
	lawn)>>	
	<< >>	
<< >>	<< >>	<< >>

age>>	<b>&lt;</b> <	>>				
	<b>~</b>	>>				
	<b>&lt;&lt;</b>					
	<<	>>				
age>>	<b>&lt;</b> <					
	<<	>>				

### hotographs]

- 1. [<<Photo 1 (attached) >>
- 2. << >>
- 3. << >>]

M P L

### **OUTSTANDING R**

# Details including inventory no. <eg None/ 1 Hallway - walls have holes to be filled and paint over << >> << >>

### (Delete as appropriate)

The Tenant agrees that this check-in inventory is accurate and the

The Tenant does not agree that the inventory in respect of the pr

Signed by the Tenant(s)

Name: << >>

Signed by the Landlord/Agent

Name: << >>

©Simply-Docs – PROP.RES.SL.16 - Pro-Forma Inventory.

### ETED AT CHECK IN

Date completed	Tenant's initials

and smoke alarms are working.

following reasons:

Name: << >>

## SUMMARY

### CHECK OUT INSPECTION

	Cost to remedy £	Tenant's initials
eckout schedule >>	<< >>	
	<< >>	
	<< >>	
	<< >>	

on of the above amount of £.<< >> from the Deposit Amount].

accurate for the following reasons:

\_\_\_\_\_

Name: << >>

(Delete as appropriate)

Details including inventory no.

TOTAL AMOUNT FOR DEDUCTION

<< >>

<< >>

<eg None/ 1 Hallway - walls have holes to be filled and paint

The Tenant agrees that the check-out inventory is accurate

The Tenant does not agree that the check-out inventory in

Signed by the Tenant(s)

Name: << >>

Signed by the Landlord/Agent

Name: << >>

©Simply-Docs - PROP.RES.SL.16 - Pro-Forma Inventory.