

[Print on Letterhead] [Print on Letterhead]

**To The Manager**

<< >>

<< >>

<< >>

<<Date>>

**STATUS ENQUIRY** <<tenant>>

I/We request your opinion on whether <<tenant>> is in a position to pay rent of £<< >> per month.

Account number  
Address

<< >>

<<Proposed tenant>>

**CONSENT**

I, << >>, of the above address come to you requesting a tenancy providing a reference on

<<Landlord's Name>>  
<<Landlord's Address>>

This is to enable the person named <<tenant>> to apply for a tenancy. I understand that I can withdraw this application by writing to <<Landlord's email address>> or by telephone to <<Landlord's telephone number>>. I also understand that I cannot be given a tenancy unless satisfactory references are obtained relating to my ability to pay the rent and other charges.

Signed by Account Holder \_\_\_\_\_

Date << >>

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I/We thank you for your attention and

prompt reply.

Yours faithfully,

<<Landlord's Name>>

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