

Application Form	Shared Accommodation Tenancy
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Details of applicant		Declaration
(please use a separate application form for each adult occupier if more than one)		
Title	Mr/Mrs/Ms/Miss	
Name	<< >>	
Address (incl. postcode)	<< >>	Length of time at this address: << >> years << >> months
		(If the individual has lived at this address for less than 3 years, please give previous address details on the final page)
Telephone No.	<< >>	
Email address	<< >>	
Willing to accept service by e-mail of notices and other documents relating to the tenancy?	Yes *delete	
Date of Birth	<<	
Nationality	<<	
Original passport or other immigration document provided	<<1 inc	Copy taken: << >> (landlord to tick)
Other documents provided for right to rent check (if required)	<<1	Copy taken: << >> (landlord to tick)
National Insurance Number	<<	Individual has the right to rent: << >> (landlord to tick having used right to rent tool on gov.uk website)
Name and address verified	<<	
Employer's name (if employed)	<<	
Occupation/job title	<<	

Employer's address (incl.
postcode)

<<A
<<A
<<P

Employer's telephone no.

<<

Accountant's name (if self-
employed)

<<

Accountant's address (incl.
postcode)

<<A
<<A
<<P

Accountant's telephone no.

<<

Details of guarantor

(please use a separate sheet for more than one guarantor)

Individual guarantor

Title Mr/Mrs/Ms/Miss

Name << >>

Address (incl.
postcode)

<< >>

Length of time at this address:

<< >> years << >> months

(If the individual has lived at this address for
less than 3 years, please give previous
address details on the final page)

Telephone No. << >>

Email address << >>

Willing to accept service by
e-mail of notices and other
documents relating to the
tenancy?

Yes
*del

Date of Birth

<<

National Insurance Number

<<

Name and address verified

<<

Employer's name (if
employed)

<<

Job title << >>

Employer's address (incl. postcode) <<Address>>
<<Address>>
<<Postcode>>

Employer's telephone no. << >>

Accountant's name (if self-employed) << >>

Accountant's address (incl. postcode) <<Address>>
<<Address>>
<<Postcode>>

Accountant's telephone no. << >>

Name of bank << >>

Address of bank (incl. postcode) <<Address>>
<<Address>>
<<Postcode>>

Bank Sort Code << >>

Branch name << >>

Tenant's current (or former) letting agent) details

Name << >>

Address (incl. postcode) <<Address>>
<<Address>>
<<Postcode>>

Telephone No. << >>

Name of bank << >>

Address of bank
(incl. postcode) <<Address>>
<<Address>>
<<Postcode>>

Bank Sort Code << >>

0. << >>

Tenant's **t six years**

Name: << >>

From << >>

<< >>

Address (incl.
postcode) <<Address>>
<<Address>>
<<Postcode>>

Name: << >>

From << >>

<< >>

Address (incl.
postcode) <<Address>>
<<Address>>
<<Postcode>>

Name: << >>

From << >>

<< >>

Address (incl.
postcode) <<Address>>
<<Address>>
<<Postcode>>

Name: << >>

From << >>

<< >>

Address (incl.
postcode)

<<Address>>
<<Address>>
<<Postcode>>

☐ I believe the information provided by the landlord's agents to use this information for reference checks. I understand that the landlord's agents may contact referees and credit reference agencies in order to assess my suitability as the case may be) a guarantor.

☐ I authorise my current or previous landlord, my accountant, any guarantors or referees and my bank/building society to provide information about me, my record as a tenant, my employment and financial details for the landlord's purposes.

☐ I consent to a credit check being carried out on me.

☐ I consent to receiving my copy of the 'Energy Performance Certificate' (EPC) and energy performance certificate relating to the proposed tenancy via the email address provided.

☐ I understand that I have to provide documents proving a "right to rent" and I understand that if I do not provide such documents the landlord will be unable to grant me a tenancy.

☐ I acknowledge receipt of the Private Residence Notice (PRN) for Residents and Guarantors.

Signed: _____

Proposed tenant

Signed: _____

Proposed guarantor

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A

M

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