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Site Address	Garden Centre
Precise Location	Car park

Start Date	1 st September	End Date	2 nd September
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BRIEF DESCRIPTION OF THE WORKS

Laying drainage under new car park for

SEQUENCE OF OPERATIONS:

Works area to be closed to traffic and no... before works commence
 Trench to be pulled by machine and spo... ay from the edge
 Pea shingle to be tipped into trench and... els
 Drainage pipes to be pre assembled and
 Backfilling to be done using machine

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	360 digger
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PPE required <i>Delete and/or add as appropriate:</i>	Gloves Safety footwear Hi Vis clothing
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Materials to be used	Pea shingle, s
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Operatives required	Labourers, ma
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Specific Training needed – give details	Trade training
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Permits to Work needed <i>Delete and/or add as appropriate:</i>	No
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Machinery Shutdown and Lock-Off Procedures	Na
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Is Electricity needed	No	
Mobile Phone use – any Restricted Areas	Not in vicinity	
Means of protection to other people <i>Delete and/or add as appropriate:</i>	No unauthoris	ed in vicinity of manoeuvring vehicles
Site Access and Egress	Via main entra	
Access to Works Area	From site com	
Means of Access to Height <i>Delete and/or add as appropriate:</i>	Na	
Fall Prevention Measures	Na	
COSHH Assessment Carried Out	NA	
Suitable Welfare Arrangements – give details	Site office	
Traffic Management in Place	Banksmen to	reversing.
First Aid Cover – give details	See site office	
Accident Procedures – give details	See site office	
Overhead Power Cables – are goalposts in place	Na	

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Noise Issues	Na	
Dust Control	Na	
Vibration Control	Na	
Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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