

<b>Site Address</b>	Old street Any	
<b>Precise Location</b>	Pitched roof, n	

<b>Start Date</b>	1 <sup>st</sup> September	<b>End Date</b>	2 <sup>nd</sup> September
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**BRIEF DESCRIPTION OF THE WORKS**

Fixing battens and roof tiles, ridges and

**SEQUENCE OF OPERATIONS:**

Operatives to sign in at site office and at  
Scaffold to be erected by others to agree  
Battens and rolls of felt to be raised to the  
in scaffold and stored

Only sufficient amounts for immediate work  
Felt to be unrolled by two or more opera  
Battens to be cut using hand tools and f  
Due care to be taken to ensure no dama  
Tiles to be raised to scaffold lifts by hire  
Tiles to be hung and nailed as per drawi  
Tiles needing to be trimmed will be cut u  
no damage is done to scaffold boards

ra height handrails  
by passing them through access holes

to restricted space  
using clout nails  
specified heights  
boards during cutting  
and stacked for use

and operatives taking due care to ensure

**EQUIPMENT AND PROCEDURES:**

<b>Plant/Tools needed</b>	Hand and power	ail guns, Mobile conveyor belt
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<b>PPE required</b> <i>Delete and/or add as appropriate:</i>	Hard hats Gloves Safety footwear Eye protection Hearing protection	
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<b>Materials to be used</b>	Timber battens	
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<b>Operatives required</b>	Labourers, Tiler	
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<b>Specific Training needed – give details</b>	Trade training Abrasive wheel Instruction on	cutter
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<b>Permits to Work needed</b> <i>Delete and/or add as appropriate:</i>	No	
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<b>Machinery Shutdown and Lock-Off Procedures</b>	Na	
<b>Is Electricity needed</b>	Yes for power	or
<b>Mobile Phone use – any Restricted Areas</b>	No	
<b>Means of protection to other people</b> <i>Delete and/or add as appropriate:</i>	No-one to be p Netting to be f	death tillers or under tile conveyor arm.
<b>Site Access and Egress</b>	Via main entra	
<b>Access to Works Area</b>	Via internal sc	
<b>Means of Access to Height</b> <i>Delete and/or add as appropriate:</i>	As above	
<b>Fall Prevention Measures</b>	Extra height h Internal crash	event falls from ridges joist fitting
<b>COSHH Assessment Carried Out</b>	Na	
<b>Suitable Welfare Arrangements – give details</b>	Site office	
<b>Traffic Management in Place</b>	Na	
<b>First Aid Cover – give details</b>	See site office	
<b>Accident Procedures – give details</b>	See site office	

<b>Overhead Power Cables – are goalposts in place</b>	Na	
<b>Noise Issues</b>	Only while cutting battens	hearing protection while cutting
<b>Dust Control</b>	Na	
<b>Vibration Control</b>	Very short term	
<b>Fire Plan in Place</b>	See site office	
<b>Site Contact Details including Emergency Numbers Etc</b>	See site office	

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