

AN Other Building Statement

Site Address	Old street Any
Precise Location	First and second

Start Date	1 st September	Finish Date	2 nd September
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BRIEF DESCRIPTION OF THE WORKS

Fixing battens and counter battens to the building in preparation for hanging clay tiles	
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SEQUENCE OF OPERATIONS:

Operatives to sign in at site office and at scaffold to be erected by others to agree	
Battens and rolls of felt to be raised to the in scaffold and stored	by passing them through access holes
Only sufficient amounts for immediate work	due to restricted space
Counter battens to be cut using hand held	using nail guns at specified centres
Due care to be taken to ensure no damage	to boards during cutting
Felt to be unrolled by two or more operatives	using clout nails
Battens to be cut and fixed as counter battens	in places
Tiles to be raised to scaffold lifts by hired	and stacked for use
Tiles to be hung and nailed as per drawings	

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	Hand and power nail guns, Mobile conveyor belt
PPE required <i>Delete and/or add as appropriate:</i>	Hard hats Gloves Safety footwear Eye protection Hearing protection
Materials to be used	Timber battens
Operatives required	Labourers, Tiler
Specific Training needed – give details	Trade training Use of mobile tile conveyor
Permits to Work needed <i>Delete and/or add as appropriate:</i>	No

Machinery Shutdown and Lock-Off Procedures	Na	
Is Electricity needed	Yes for power	or
Mobile Phone use – any Restricted Areas	No	
Means of protection to other people <i>Delete and/or add as appropriate:</i>	No-one to be p	death tillers or under tile conveyor arm
Site Access and Egress	Via main entra	
Access to Works Area	Via internal sc	
Means of Access to Height <i>Delete and/or add as appropriate:</i>	As above	
Fall Prevention Measures	Double handra	
COSHH Assessment Carried Out	Na	
Suitable Welfare Arrangements – give details	Site office	
Traffic Management in Place	Na	
First Aid Cover – give details	See site office	
Accident Procedures – give details	See site office	

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Overhead Power Cables – are goalposts in place	Na	
Noise Issues	Only while cutting battens	hearing protection while cutting
Dust Control	Na	
Vibration Control	Na	
Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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