

Site Address	Your Street, A	
Precise Location	Ground and fi	

Start Date	1 st September	End Date	2 nd September
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BRIEF DESCRIPTION OF THE WORKS

Fixing plasterboard or sheet timber mate

SEQUENCE OF OPERATIONS:

Materials to be carried to working area b
 Sheets to be cut to size using hand or p
 Sheets for wall to be raised by hand and
 Sheets for ceilings to be raised by genie

eratives and stacked on the floor

ails at agreed spaces

vs or nails at agreed spaces

EQUIPMENT AND PROCEDURES:

Plant/Tools needed	Hand and Pow
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PPE required <i>Delete and/or add as appropriate:</i>	Safety footwea Eye protection Gloves to prev Dust masks if	edges or splinters
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Materials to be used	N/A
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Operatives required	Labourers/pla
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Specific Training needed – give details	Manual handli Machine/tools Trade training
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Permits to Work needed <i>Delete and/or add as appropriate:</i>	N/A
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Machinery Shutdown and Lock-Off Procedures	N/A
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Is Electricity needed	Yes. 240 v to
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Mobile Phone use – any Restricted Areas	No	
Means of protection to other people <i>Delete and/or add as appropriate:</i>	N/A	
Site Access and Egress	Via main entrance	
Access to Works Area	Pedestrian access	
Means of Access to Height <i>Delete and/or add as appropriate:</i>	N/A	
Fall Prevention Measures	N/A	
COSHH Assessment Carried Out	Yes – MSDS in place	
Suitable Welfare Arrangements – give details	Site office	
Traffic Management in Place	N/A	
First Aid Cover – give details	See site office	
Accident Procedures – give details	See site office	
Overhead Power Cables – are goalposts in place	N/A	
Noise Issues	Hearing protection	

Dust Control	Dust masks ne	
Vibration Control	N/A	
Fire Plan in Place	See site office	
Site Contact Details including Emergency Numbers Etc	See site office	

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